

MINUTES OF THE EDUCATION BOARD
CITY OF DELRAY BEACH

DELRAY BEACH, FLORIDA

R E G U L A R M E E T I N G

MEETING DATE: December 3, 2018
TYPE OF MEETING: Regular Meeting
LOCATION: First Floor Conference Room, City Hall
TIME: 5:30 P.M.

I. CALL TO ORDER:

MEMBERS PRESENT: Eric Camacho, Raiko Knight, Sarah Hough, Laurent Kushneriva, Hope Sargent, Ross O'Connor, Alison Kaufman, Barbra Starks, Cheryl Haywood, Penny Butler-Schillinger
MEMBERS ABSENT: Marjorie Waldo, Edward Whalen, Kae Jonsons

I. BUSINESS ITEMS:

- A. **Update on Board's Strategic Plan:** Ms. Meeks stated that the City Commission has created a strategic Business Plan 2019-2020 which included priority's, goals and action steps with timeframes. Priority 6 of the plan is Economic Vitality and Education which includes two Goal areas education related. One relates to improving education attainment and increasing school grades which includes the Campaign for Grade Level Reading initiatives. The other Goal area is economic related to help improve workforce readiness, increase literacy and industry skills to grow our own pipeline for employment. This Plan will include action items that the Education Board will be responsible to help carry out.
- B. **Parent Resource Center:** Ms. Kaufman described to the Board her vision for the Parent Resource Center at the Community Classroom. A long discussion ensued. It was determined that a portion of the funding should go to purchasing curriculum and materials in Creole and some of the funding would need to be used for marketing so that the parents are aware of services being provided at the Classroom. Ms. Kauffman will work with her staff and board to create a better definition of what would ultimately be provided. The classroom should be open in April 2019 which does not leave a lot of time in this fiscal for programming. The Board will discuss this item again at its January meeting.
- C. **Family Engagement Program:** Raiko Knight presented a document for the Board's consideration on a Family Engagement Pilot Program. It documented the need for parents to be involved with their children's education for long term academic outcomes. The City has \$5,000 of funding for a family engagement program and she presented several pilot programs for the Board's consideration. She is proposing a parent night escape room literacy program that the kids enjoy SD Spady. Banyan Creek would like to do a "Moving on up Night" with parents so they can give their parents tips and tools on what they will need as their child transitions from Kindergarten to 1st grade. Sarah Hough and Raiko Knight will work with their principals and staff to refine the programming and event. This item will be brought back to the January meeting for further discussion and approvals.

- D. **City Commission Strategic Plan:** Discussed under item A above
- E. **After school Services Analysis:** Ross O'Connor handed out the matrix he created for the Board to review and make comments on before he started to make calls.
- F. **Debrief Delray Reads Day:** Everyone thought this year was a great program based on the fact the guest speaker was an author, the theme of the book was entertaining, and Eric dressed in the Chicken costume added a lot of fun at the breakfast and at the schools. The Children loved when the Chicken walked into the classroom. There was not a consensus on adding pre-schools next year and several people made comments that we needed two age appropriate books.

NON-AGENDA ITEMS: NONE

ADJOURN: There being no further business before the Board, the meeting adjourned at 7:05 P.M.

The undersigned is the Secretary of the Education Board, and the information provided herein constitutes the Minutes of the Meeting of said body, for which Board on December 3, 2018 was formally adopted and approved by the Board on February 4, 2019.

Janet Meeks, Education Coordinator