

MINUTES OF THE EDUCATION BOARD
CITY OF DELRAY BEACH

DELRAY BEACH, FLORIDA

R E G U L A R M E E T I N G

MEETING DATE: January 7, 2019
TYPE OF MEETING: Regular Meeting
LOCATION: First Floor Conference Room, City Hall
TIME: 5:30 P.M.

I. CALL TO ORDER:

MEMBERS PRESENT: Eric Camacho, Raiko Knight, Sarah Hough, Laurent Kushneriva, Hope Sargent, Ross O'Connor, Alison Kaufman, Cheryl Haywood, Marjorie Waldo, Kae Jonsons
Penny Butler-Schillinger
MEMBERS ABSENT: Edward Whalen, Barbara Stark

I. APPROVAL OF THE MINUTES OF THE MEETING:

The Board unanimously approved the minutes of the November 5, 2018 Minutes of the Meeting with editing corrections on Page 2 of the document. The minutes of the meeting for December 3, 2018 were not ready for approval.

II. OLD BUSINESS ITEMS:

A. Update: Family Engagement Projects: Sarah Hough presented to the Board a proposal for a family engagement program at Banyan Creek Elementary School. Banyan will target approximately 150 incoming kindergarteners. They will provide a literacy bag to be used over the summer for parents to help prepare their child to be ready the first day of school. The literacy bag will include foam letters, sight work flash cards, dry erase board, notebook, and "Look out Kindergarten Here I come" book. The cost is \$2,500. The Board unanimously approved the expenditure of the money to support this program. Michael Coleman asked the Chair to write a letter of approval on behalf of the Board. Raiko Knight will prepare a more specific proposal such as Sarah's for board consideration at their next meeting for SD Spady Elementary School. The Board liked her idea of the "escape room" concept to engage the students and parents around literacy tips.

B. Update Parent Resource Center: Ali Kauffman presented to the Board an overview of the Community Class Room - Parent Resource Center proposal. The funding will be used for investment in technology, marketing and communications, professional development workshops, family participation rewards and compensation for school ambassadors. A long discussion pursued. The Board was concerned about the outcomes and metrics. The Board was split on taking a vote to allocate funding or to wait until the next meeting for a better understanding of

the program. Kae made a motion to approve the proposal which was amended to be conditionally approved. Most Board members were in favor of moving forward with the proposal but needed additional information on outcomes and explanation on how the ambassador program would work at the schools

- C. Update Afterschool Matrix:** Ross O'Connor stated that the Matrix format is completed and while he started to make calls to the agencies, he found December to be a difficult month with the holidays. He will continue to gather information this month and place in google docs so everyone can share.

III. NEW BUSINESS ITEMS:

- A. **Review of City's Strategic Plan:** Marjorie Waldo explained to the Board the process the City was using to build out its strategic business plan. The Board would still be working on the strategies for the Campaign for Grade Level Reading and a Workforce Goal to build industry skills to support "grow our own" talent pipeline. This plan will help to drive the programs the Board will be working on in 2019/20.
- B. **Set Calendar of Events:** This item was postponed to the next meeting.
- C. **Summer Reading Meeting:** The Board was informed that a Summer Reading Meeting has been set for January 23, 2019 at 3:30 p.m. at City Hall in the First Floor Conference Room. The purpose of the meeting is to discuss summer reading strategies and performance measures. Everyone is invited to attend.

NON-AGENDA ITEMS: NONE

ADJOURN: There being no further business before the Board, the meeting adjourned at 7:02 P.M.

The undersigned is the Secretary of the Education Board, and the information provided herein constitutes the Minutes of the Meeting of said body, for which Board on January 7, 2019 was formally adopted and approved by the Board on February 4, 2019.


Janet Meeks, Education Coordinator