

City of Delray Beach

*100 N.W. 1st Avenue
Delray Beach, FL 33444*



Minutes - Final

Thursday, October 21, 2021

9:00 AM

Environmental Services

Green Implementation Advancement Board

1. Call to Order

The meeting was called to order at 9:00am by Hal Stern.

2. Roll Call

Roll call was conducted by Kent Edwards. Kelly Brandon noted that one member, Shaynaz Malleck, was participating on the telephone and asked for a motion to allow the member to be officially part of the meeting and recognized. Sarah Lucas made the motion and it was seconded by Lisa Shaheen. The motion passed unanimously.

Members Present:

Hal Stern, Chairperson
Sarah Lucas, Vice-Chairperson
Lisa Shaheen, Second Vice-Chairperson
Nancy Chanin
Shaynaz Malleck (on phone)

Staff Present:

Kelly Brandon, Assistant City Attorney
Kent Edwards, Sustainability Officer
Mary Wozny, Assistant Sustainability Planner
Danise Cleckley, Assistant Director Neighborhood & Community Services
Enrique Fernandez, Code Enforcement Administrator Community Improvement

Guests/Others Present:

Ellen Smith, Waste Management Inc.

Present 5 - Nancy Chanin, Lisa Shaheen, Sarah Lucas, Hal Stern, and Shaynaz Malleck

Absent 2 - Isabelle Seckler, and Suzanne Donohue

3. Approval of Agenda

Sarah Lucas made the motion to approve the agenda and it was seconded by Lisa Shaheen. The motion passed unanimously.

Yes: 5 - Chanin, Shaheen, Lucas, Stern, and Malleck

Absent: 2 - Seckler, and Donohue

4. Approval of Minutes

There was a question about Section 6 in the minutes. The audio was

not clear as to who seconded the motion to appoint Sarah Lucas as Vice-Chairperson. Both Nancy Chanin and Kelly Brandon confirmed that Nancy Chanin seconded the vote.

Sarah Lucas made the motion to approve the minutes and it was seconded by Lisa Shaheen. The motion passed unanimously.

Yes: 5 - Chanin, Shaheen, Lucas, Stern, and Malleck

Absent: 2 - Seckler, and Donohue

Attachments: [GIAB Minutes 090921 KE](#)

5. Public Comments on Agenda & Non-Agenda Items

Ellen Smith from Waste Management Inc. introduced herself. No other comments.

6. Office of Sustainability and Resilience Staff Report

Attachments: [GIAB Staff Rpt 102121](#)

The staff report was given by Kent Edwards and Mary Wozny. The written report is attached.

Tree Inventory

Inventory work is underway. Inventory of trees west of I-95 is nearly complete.

Tree Planting RFP

No change. The Purchasing Department has advised that due to work load, the Tree Planting RFP is currently on hold. The RFP has been written, but not published yet. **The GIAB requested a follow up and explanation from the Purchasing Department as to why it is on hold. The GIAB would like to convey to the City that this is one of the top priorities for the Board.** They are concerned this will push the timeline back and affect the ability of the City to reach the goal of planting 10,000 trees in 5 years. Year 1 goal of planting 2000 trees was met by Community Greening and that contract ended in June. It will be about 6-9 months into the 2nd year without any tree plantings at all. If we do not have to repeat the RFP process every year we might be able to catch up, but it still raises concerns of meeting the goal.

Assistant Sustainability Planner

Welcome to Mary Wozny who comes to the City from the Solid Waste Authority.

Tree Trust Fund

No change. Kent will check on the balance of the fund when he receives access to the database. The Board asked who monitors the fund. Kelly Brandon explained the fund is managed by the City and the Sustainability Office. The board is welcome to request information and ask questions about the fund, but cannot manage it.

Green Building Ordinance

A public meeting was held on Oct 14, 2021, per direction from the Commission, to obtain input from the community. More than 20 people attended the meeting including one board member, Nancy Chanin, which went on for the full scheduled 2 hours from 6 - 8 pm. The meeting was not recorded.

Some of the biggest concerns and resistance from the public had to do with residential projects, the 5,000 square foot threshold, and the Leadership in Energy and Environmental Design (LEED) certification system with a rating of Gold due to cost and difficulty. LEED certification was focused on heavily instead of the equivalent other certification programs.

The writing team will be getting together to work on the ordinance in order to significantly improve the existing ordinance. The writing team will be making recommendations at the December 14th Commissioner's Meeting.

If the Board would like to make a new recommendation it would need to be completed by the next Board meeting on November 18th. Input from the Board should be done collectively.

Further discussion was Tabled until Item 8 (New Business) on the Agenda.

EV Chargers

No change.

Climate Change Vulnerability Assessment

We got a positive response to the grant application to use updated sea level rise projections that are required. We will qualify for funds to use in our infrastructure projects going forward.

Climate and Art

Thirteen partners put on sessions for the event, which ran from Sep 30 to Oct 2. Sessions were mainly virtual, but with exhibits at several partner venues. The videos, including the live streamed video, have

several hundred views and will continue to be posted about on social media. The playlist for the videos are available on the City website and the City YouTube channel.

ICW Boat Speed Zone

This item was described on the report, but not discussed.

Recycling in City Buildings

We are working on improving recycling in City offices before starting broader community outreach. The first department we are starting with is the Police Department due to a complaint our office received. Mary has met with PD staff, the cleaning services manager, and has a meeting set up with the SWA field representative to conduct a recycling audit at the PD. Education of our staff, cleaning staff, and residents will play a major role in improving our City's recycling program.

Local Green Government Certification

FGBC will be making a presentation at the City Commission meeting on November 16, 2021.

Legislative Priority

Florida Statute 500.90 seems to say that local governments can regulate polystyrene use on their own properties. A revision should be pursued to state that there are no state preemptions to this local government regulation.

7. Old Business

a. Recycling Discussion

The discussion on recycling is a continuation from the September meeting. Ellen Smith (Waste Management) and Danise Cleckley (City of Delray Beach, Neighborhood and Community Services) started the discussion by outlining the time frame for contract renewal with Waste Management. The City would have to give notice of nonrenewal by May 1, 2022 if requested, or the contract would automatically be renewed for another year. A notice from Waste Management has been received by the City to enter contract renewal discussions with contract improvements.

The first question addressed from the September meeting was about the requirement to breakdown boxes within City limits. The types of

trucks/equipment that are available for use on City routes requires that boxes be broken down to fit into the trucks. They do not have compactors on them like the trucks utilized in unincorporated territories. It would cost \$400,000 per truck to replace them.

Other topics addressed included data that could potentially be collected to improve our community outreach in regards to recycling and the state of the recycling market. The dual stream system of recycling used in Palm Beach County works well to limit our contamination levels in our recyclable materials and allows our materials to still be marketable. Materials that have a market for them should continue to be recycled and other materials can be sent to the Waste to Energy facilities in Palm Beach County. A suggestion was made to visit the SWA to see the facilities, learn about the processes, and talk to the recycling marketing coordinator at a future meeting to be able to grasp the full cycle.

Education and involvement will play key roles in the City's recycling efforts. Understanding the differences in the contracts and logistics for recycling between single family homes and multi family residential buildings is an important aspect of how to approach addressing recycling efforts there. **Waste Management can provide a list of multifamily residential buildings that recycle** and multifamily residential buildings being built in the future should be made to provide space for recycling. The idea was stated to start small with outreach in single family residential neighborhoods where recycling is low or nonexistent. This data could potentially be gathered by Waste Management (windshield analysis) and worked on collectively with them, the Office of Sustainability, and Neighborhood and Community Services. Multifamily residential buildings and commercial businesses can be addressed after. Commercial recycling is open market. There are about 1300 businesses with 204 (16%) of them being recycling customers. Other vendors besides Waste Management can provide services for businesses though.

The Board would like to see the Sustainability Office move forward with outreach to single family residential homes. They would also like to know if Neighborhood and Community Services knows or can collect data on which multifamily residential buildings do recycle, can recycle but don't, and can't recycle because it is a health hazard or for some other logistical reason.

In regards to moving forward, in the current contract there is funding earmarked for educational programs that can be checked on. Ideas were brought up about starting competitions with prizes between

HOAs/neighborhoods that were interested in recycling in order to increase participation in the recycling program. It was also suggested to reach out using the HOA contact list (update as needed which will help with future projects) to discuss with associations that are successful at recycling to learn from their actions and to be able to make contact with others that are not participating in recycling to gauge their interest level.

Shaynaz Malleck will make a presentation at next month's meeting including a summary outline of where this project stands and how to include multifamily residential buildings. It will be added as an agenda item for next meeting. Hal Stern asked that recycling and waste disposal be added as an ongoing agenda item going forward.

The Board invited Ellen Smith from Waste Management to attend next month's meeting in order to update them on data about potential neighborhoods with recycling concerns that could be used to start our outreach program. Ellen accepted the invitation and will be in attendance.

Composting was brought up and Ellen explained the SWA regulates the disposal of all wastes including food wastes. We can continue to work on it, but we would need additional partners before we can make headway. Waste Management has a national composting program, but the SWA does not allow waste to be transported outside of the county. Palm Beach County has a closed flow system. It is more common in rural municipalities, not urban. **For the next meeting, Lisa Shaheen would like to add composting at the Green Market and Community Gardens as an agenda item and the Board agreed.**

Recycling at our government buildings was brought up last. That is already being worked on and progress is being made.

Attachments: [ILA SWA CDB re Recyclable Program 020921](#)
[Franchise Agreement-Southern Waste Systems LLC](#)
[Amendment no 1 Franchise Agmt SWS CDB](#)
[Amendment no 2 Franchise Agmt WM CDB](#)
[Amendment no 3 Franchise Agmt WM CDB](#)
[Amendment no 4 Franchise Agmt WM CDB](#)

b. Tree Protection Discussion

The Tree Protection discussion began with Kent Edwards starting to go

through the Sec. 4.6.16 Landscape regulations document. It was a shortened discussion due to time constraints. Kent explained pertinent information to form the basis of the discussion and at next month's meeting Tree Protection will be moved to the top of the agenda. **Next month the Tree Protection regulations will be explained in detail and discussed.**

Attachments: [20210715_135137_481573_Sec. 4.6.16. Landscape regulations.](#)
[20210715_135254_971767_Sec. 4.6.19. Tree preservation protection enforcement and maintenance.](#)

8. New Business

a. Green Building Ordinance

The Green Building Ordinance workshop was further discussed and whether the Board wants to make any new recommendations to the Commission. The original memo from the Board to the Commission was read for reference. The recommendation does not have to be changed if the Board does not want to compromise on their original recommendations. It was stated that the goal is to have an ordinance passed that is an improvement on the existing ordinance. Further clarification on LEED equivalence could be addressed in the language of the ordinance. The Board members will return to the next meeting with comments to discuss and then will decide if they plan to change their recommendation to the Commission.

9. Board Member Comments

None

10. Staff Comments

None

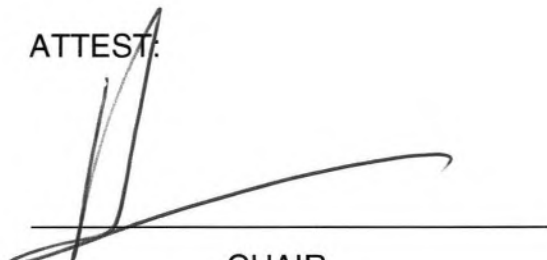
11. Adjournment

A motion to adjourn the meeting was made by Lisa Shaheen and seconded by Nancy Chanin. Said motion passed unanimously and the meeting adjourned at 11:09am.

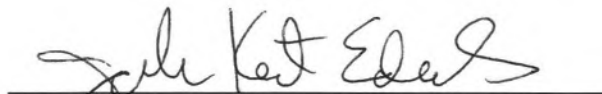
Green Implementation Advancement Board
October 21, 2021 Meeting Minutes

The undersigned is the Secretary of the Green Implementation Advancement Board and the information provided herein is the minutes of the meeting of said Green Implementation Advancement Board on October 21, 2021 which minutes were formally approved and adopted by the Board on November 18, 2021.

ATTEST:



CHAIR



ADVISORY BOARD LIAISON

NOTE TO READER: If the minutes you have received are not completed as indicated above, this means they are not the official minutes of the (Board Name). They will become official minutes only after review and approval, which may involve some amendments, additions, or deletions.