



CITY OF DELRAY BEACH

100 NW 1st Avenue
Delray Beach, FL 33444

**ADVISORY BOARD MINUTES
PUBLIC ART ADVISORY BOARD**

Wednesday, October 20, 2021

6:00 p.m.

City Hall 1st Floor Conference Room

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. ROLL CALL

Present:

Peter Pereira, Chair

Lark Keeler

Maxwell Zengage

Vassoula Vasiliou

Staff present:

Duncan Tavares, Assistant City Manager, Board Liaison

Kelly Brandon, Assistant City Attorney

Roll was called and quorum was present.

3. APPROVAL OF AGENDA

Ms. Keeler apologized for her late arrival to the previous meeting.

Motion made by Ms. Keeler, seconded by Ms. Vasiliou to approve the agenda.

Motion passed unanimously (4-0).

4. ADOPTION OF MINUTES FROM REGULAR MEETING ON SEPTEMBER 28, 2021

Motion made by Ms. Keeler, seconded by Mr. Zengage to approve the minutes from the September 28, 2021, meeting.

Motion passed unanimously (4-0).

6. PUBLIC COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA AGENDA ITEMS (EXCLUDING QUASI-JUDICIAL HEARING ITEMS)

No public comments.

8. OLD BUSINESS

a. Public Art Fund Balance

Mr. Tavares noted there was a request for an update. There has been no change in the balance from two months ago. As discussed two months ago, the payment needed to be finalized for the Heritage Mural, which was

\$20,700. Payment is now complete. The artist for the stamped concrete was also paid \$7,500. The starting balance for the new fiscal year (FY 22), which begins October 1, 2021, is approximately \$40,500 in the Art Fund. He reminded the Board the Commission can also utilize this funding as they see fit, and not only for the recommendations the Board puts forth. There may be an influx of funding if the new fire station is built. To Ms. Keeler's question, Mr. Tavares confirmed he would be the liaison to report back to the Board if the Commission decides to use any of the funding. Mr. Zengage noted there is an outstanding payment of \$5,000 so the Art Fund balance is actually \$35,500.

b. Heritage Mural Phase II Discussion

Mr. Tavares shared he went back and looked at the original proposal for the mural and noticed it was referred to as Phase I. He was curious about Phase II but does not have additional background information to know whether it is still a project the Board would like to pursue. Ms. Keeler recommended looking at the original RFP for further information. Mr. Tavares recommended a formal vote in order to table the Heritage Mural Phase II.

Motion made Ms. Keeler, seconded by Ms. Vasiliou to table the Heritage Mural Phase II discussion.

Motion passed the unanimously (4-0).

The Board discussed the process and timeline if they would ever be interested in resuming discussion about proposing Phase II of the Heritage Mural. Mr. Tavares noted one possible hurdle for Phase II is that the location identified is across from single-family homes that would need to sign off on the project.

c. PAAB Projects Discussion

Mr. Tavares noted he will be transitioning out of his role with the City within the next month and is not yet clear who will be inheriting the Board. He's not clear whether the City Manager will assign the Board to the next person in the role or whether it will revert back to Parks and Recreation. He shared that one step he's taken is to ensure all documents for the Board are located in a central location. The Board thanked him for his service with them and wished him well.

Mr. Tavares referred to the list of PAAB Projects and asked the Board whether they were prepared to prioritize the projects. Ms. Keeler clarified the Board numbered them in priority as they appear on the list, which includes creating a Strategic Plan as the number one priority.

Motion made by Ms. Keeler, seconded by Ms. Vasiliou to table the "Love" sculpture project discussion item.

Motion passed unanimously (4-0).

Mr. Tavares explained the utility box wrapping project is challenging because many of the boxes are owned by different entities. It's likely the investigative work will need to be completed again to determine ownership. Ms. Keeler suggested starting with the City-owned boxes near the beach. Mr. Tavares mentioned he will circle back with Public Works to try to identify the City-owned boxes.

Ms. Keeler asked if there is a formal process for requesting volunteers and whether a Board member can volunteer for a task on a project that the Board votes on. Ms. Brandon explained a Board member can volunteer as a private citizen.

Mr. Zengage inquired whether he can recommend a vendor for the utility box wrapping project. Mr. Tavares replied that the City has a very stringent procurement process.

9. NEW BUSINESS

a. Downtown Development Authority Update

Mr. Tavares noted the DDA sends their apologies they could not be in attendance at the meeting but they will be in attendance at the November meeting. Consensus was reached to move the Strategic Plan priority discussion to the November meeting.

Ms. Keeler asked about an update on recommendation to issue an RFP to identify a Project Manager who would help the Board move their priority projects forward. Mr. Tavares explained the Board would need to go back to the City Commission with a funding request from their budget for a Project Manager.

b. Strategic Plan / Arts Strategy

Ms. Keeler commented that she drafted a Strategic Vision and passed it on to Jason King but was informed it wasn't really within the role of the Board. Mr. Tavares suggested Master Arts Strategic Planning may need to rise to the level of a City Commission workshop, but he doesn't know if that's possible.

Mr. Zengage wanted to go on record as making a recommendation for dedicating an area of sand in Old School Square (OSS) Field for a sculpture garden. Ms. Brandon explained the Board can recommend policies or projects, but ultimately, the City Commission would make a determination. Mr. Zengage also shared he identified fifteen (15) spots within the City where sculpture stands could be erected for future public art installations.

Consensus was reached to add both OSS Sand Garden and City-Wide Sculpture Stands items to the November agenda. Mr. Zengage agreed to send an informational document to Mr. Tavares for the November meeting.

10. OTHER BUSINESS

Mr. Tavares asked the Board if they would like to change their November meeting date due to the Thanksgiving holiday. The Board discussed keeping their meeting on Tuesday, November 23 but Mr. Tavares will inform the group if it can be cancelled if no decisions need to be made. Mr. Tavares also noted their December meeting falls between the Christmas and New Year's Eve holidays. The Board agreed to move their December meeting to Thursday, December 16.

Consensus was reached to add an update from the Green Board liaison to a future agenda.

11. ADJOURNMENT

The meeting was adjourned at 7:17 p.m.


Jeffrey L. Omi (1, 2022 10:50 EDT)

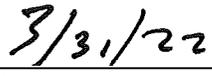
Board Liaison

Mar 31, 2022

Date



Board Chair



Date