

City of Delray Beach

*100 N.W. 1st Avenue
Delray Beach, FL 33444*



Minutes - Final

Thursday, June 16, 2022

9:00 AM

434 S. Swinton Avenue

Green Implementation Advancement Board

1. Call to Order

The meeting was called to order at 9:06am by Lisa Shaheen.

2. Roll Call

Roll call was conducted by OSAR staff.

Members Present:

Sarah Lucas, Vice-Chairperson - (arrived at 9:20am and left at 10:37am; Lisa Shaheen led the meeting before Sarah Lucas arrived and after she departed)

Lisa Shaheen, Second Vice-Chairperson

Nancy Chanin

Shaynaz Malleck

Suzanne Donohue (alternate)

Staff Present:

Kelly Brandon , Assistant City Attorney

Kent Edwards, Sustainability Officer

Mary Wozny, Assistant Sustainability Planner

Present 5 - Nancy Chanin, Lisa Shaheen, Sarah Lucas, Shaynaz Malleck, and Suzanne Donohue

Absent 2 - Hal Stern, and Isabelle Seckler

3. Approval of Agenda

Shaynaz Malleck made the motion to approve the agenda and it was seconded by Suzanne Donohue. The motion passed unanimously.

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Yes: 5 - Chanin, Shaheen, Lucas, Malleck, and Donohue

Absent: 2 - Stern, and Seckler

4. Approval of Minutes

Nancy Chanin made the motion to approve the minutes and it was seconded by Shaynaz Malleck. The motion passed unanimously.

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Yes: 5 - Chanin, Shaheen, Lucas, Malleck, and Donohue

Absent: 2 - Stern, and Seckler

Attachments: [GIAB Minutes Draft 051922](#)

5. Public Comments on Agenda & Non-Agenda Items

Members of the Public Present:

Lindsay Zukerberg - business owner of Zuke's Refillery

Lindsay was appointed to the GIAB at the Commission meeting on June 14th, 2022. Her term will begin in August.

6. Old Business

a. Green Task Force Report

This report is a great background as to what the City has set as priorities for sustainability and resilience. Some recommendations have been implemented, some are still being worked on, and some have yet to be addressed. It could help the GIAB come up with relevant issues to address in the upcoming year.

GIAB members asked for an update on the Green Building Ordinance, a topic that is addressed in the Green Task Force Report and is currently being worked on by OSAR staff. This will be a main topic presented at the Commission Workshop Meeting on July 19th. OSAR staff will be asking for direction from the Commission at this meeting. There will be suggestions on how to edit the Ordinance such as changing the square footage threshold to 20,000 square feet and having a minimum Green Certification. Main concerns of the developers including increased permitting time and implementation time will also be discussed.

Attachments: [GreenTaskForceReportandRec](#)

b. Green House Gas Inventory

The City is participating in the Florida League of Cities Race to Zero Cohort. A greenhouse gas inventory was completed in February 2019 using data from 2017. Multiple data requests have been sent out, both internally and externally, to collect and update baseline data.

The Greenhouse Gas Inventory identified buildings and transportation as a large component of greenhouse gas emissions. GIAB members brought up that renovations of City Buildings should include looking at greener options. The Green Building Ordinance does not include renovations or historic buildings since in comparison to new buildings, they are inherently greener.

GIAB members discussed drafting a recommendation to Commission about applying green building requirements to renovations. Their goal is to have green options included in the renovation of older buildings. Another suggestion was to recommend what the GIAB wants to

prioritize in the Green Building Ordinance such as square footage threshold and certification level. This discussion topic will be put on the agenda for next month's meeting. Greenhouse Gas inventory will be removed from the agenda and Green Building Ordinance Recommendations will be added.

7. New Business

a. Designation and preservation of historic trees by private property owners

The Historic Preservation Board made a recommendation to the City Commission regarding protecting historic trees during development. The Commission has not given any direction at this point. This topic will be addressed at the July 19th Workshop meeting also, therefore, further updates on this will be available after that meeting.

b. Urban Forest Management Plan recommendations and incorporation into the City Tree Ordinance

The Urban Forest Management Plan presentation to the Commission on July 19th has been moved from the Workshop meeting to the Regular Commission meeting. The presentation will be 10 minutes long including details on the tree inventory data, urban forest management, and tree maintenance.

8. Board Member Comments

GIAB member requested an update on business recycling. The contact information from the businesses received on Earth Day has been used to create a contact list. OSAR staff followed up with these businesses after Earth Day via email. These businesses showed interest in learning more about recycling and Climate and Art. A work group with these businesses will be created to discuss topics such as recycling.

9. Staff Comments

Topics detailed on the OSAR staff report were discussed. Additional comments not found in the report are recorded below.

Green Building Ordinance: At the Workshop Meeting on July 19th, this will be a main topic discussed. The amount of time that the permitting process will take will be highlighted since this is a major concern of the developers. OSAR staff will look for direction from the Commission on how to proceed.

Tree Planting: The agreement was approved by Commission at the meeting on June 14th. Community Greening was awarded the bid for \$325,000 for 1 year with extensions available, which will be paid out of

the Tree Trust Fund.

Tree Trust Fund: The increase noted is due to Finance using a different method than we have previously used to obtain the balance in the account. Clarification on this is needed and OSAR staff will be working on that. There is enough money for 2 years of the tree planting program.

Habitat Restoration: Work at Orchard View Park and Barwick Park will begin next week. Invasives will be removed. This habitat restoration effort will be highlighted during the Climate and Art Event.

Smoking on beach and in parks: The City Attorney updated the Board on smoking regulations. Starting July 1st Cities are allowed to regulate smoking on beaches and in parks. Commissioners have already directed City staff to start writing these new regulations.

Recycling article: Nancy Chanin shared an article about recycling with OSAR staff. It addressed plastics recycling and reducing plastic use.

HB 7071: Suzanne Donohue asked OSAR staff for any information on this bill. It's a tax relief incentive on items such as impact windows. OSAR does not currently have any details on this, but will look into it.

Attachments: [GIAB Staff Rpt 061622](#)

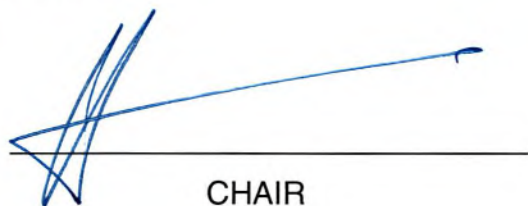
10. Adjournment

A motion to adjourn the meeting was made by Shaynaz Malleck and it was seconded by Suzanne Donohue. The motion passed unanimously and the meeting adjourned at 10:49am.

Green Implementation Advancement Board
June 16, 2022 Meeting Minutes

The undersigned is the Secretary of the Green Implementation Advancement Board and the information provided herein is the minutes of the meeting of said Green Implementation Advancement Board on June 16, 2022 which minutes were formally approved and adopted by the Board on July 21, 2022.

ATTEST:



CHAIR



ADVISORY BOARD LIAISON/ SECRETARY

NOTE TO READER: If the minutes you have received are not completed as indicated above, this means they are not the official minutes of the Green Implementation Advancement Board. They will become official minutes only after review and approval, which may involve some amendments, additions, or deletions.