

# City of Delray Beach

*100 N.W. 1st Avenue  
Delray Beach, FL 33444*



## **Minutes - Final**

**Thursday, August 18, 2022**

**9:00 AM**

**434 S. Swinton Avenue**

**Green Implementation Advancement Board**

## 1. Call to Order

The meeting was called to order at 9:00am by William Bennett.

## 2. Roll Call

### **Members Present:**

Sarah Lucas, Chairperson (newly elected)  
Evan Orellana, Vice-Chairperson (newly elected)  
Lindsay Zuckerberg, Second Vice-Chairperson (newly elected)  
Nancy Chanin

### **Staff Present:**

William Bennett , Assistant City Attorney  
Kent Edwards, Sustainability Officer  
Mary Wozny, Assistant Sustainability Planner

**Present** 4 - Nancy Chanin, Sarah Lucas, Lindsay Zukerberg, and Evan Orellana

**Absent** 2 - Isabelle Seckler, and Suzanne Donohue

## 3. Approval of Agenda

Assistant City Attorney William Bennett requested Election of Board members be added to the agenda and moved up to item 3a.

Sarah Lucas made the motion to approve the agenda as amended and it was seconded by Nancy Chanin. The motion passed unanimously.

### **3a. Election of Board Members** (added to agenda)

**Chairperson** - Sarah Lucas was nominated by Nancy Chanin and seconded by Lindsay Zuckerberg. The nomination passed unanimously.

**Vice Chairperson** - Nancy Chanin was nominated by Sarah Lucas, but Nancy Chanin declined. Evan Orellana nominated himself which was seconded by Lindsay Zuckerberg. The nomination passed unanimously.

**Second Vice Chairperson** - Lindsay Zuckerberg nominated herself which was seconded by Sarah Lucas. The nomination passed unanimously.

Control of the meeting was passed from the Assistant City Attorney to the new Chair Sarah Lucas.

#### **4. Approval of Minutes**

Nancy Chanin made the motion to approve the minutes and it was seconded by Evan Orellana. The motion passed unanimously.

Attachments: [GIAB Minutes Draft 072122](#)

#### **5. Public Comments on Agenda & Non-Agenda Agenda Items**

##### **Member of the Public Present:**

Liz Healy - works for Shop Tropicals, a plant nursery and distributor

#### **6. New Board member training**

The Assistant City Attorney William Bennett provided an orientation session for new Board members. This covered legal training pertaining to serving on the Board.

#### **7. Old Business**

##### **a. Green Building Ordinance Update**

The updates for the Green Building Ordinance are referred to in the staff report. After the workshop presentation on July 19th, direction was given to go back to Commission on September 6th for a 1st reading. The draft has been sent out to other City staff for comments. On September 6th, there will be no presentation since it is a 1st reading. It can be discussed by Commission at the meeting.

##### **b. Urban Forest Management Plan recommendations and tree discussion**

The Urban Forest Management plan has been completed. OSAR staff has met with the new GIS manager and Parks to discuss options on how to use the data from this report to maintain current trees. The data has also been used to create a public interactive map on the OSAR website showing the location and data collected for all the trees inventoried.

The Tree Planting program is underway. Potential polygon sites that were identified by the Tree Inventory project are being assessed. These polygons and other identified sites are being evaluated and reviewed with City staff and partners. The first tree planting took place at Atlantic High School on August 8th where 20 trees were planted. Another 75 trees will be planted there during a public event on Saturday, September 17th.

##### **c. Green Task Force Report**

The Green Task Force Report will remain on the agenda to serve as a

point of reference, especially for incoming Board members.

Attachments: [GreenTaskForceReportandRec](#)

## 8. New Business

There was a short discussion about changing the regular meeting time. Having alternates on the Board instead of all regular Board members was also brought up. This will be added to the agenda for the next meeting to be discussed more.

## 9. Board Comments

Sarah Lucas officially welcomed the new Board members. There is still a vacancy on the Board.

## 10. Staff Comments

Topics detailed on the OSAR staff report were discussed. Additional comments not found in the report are recorded below.

**Tree Trust Fund:** The balance is being provided by the Finance Department at the moment. OSAR staff is still working on being able to access the balance information correctly. Board members commented on the significant progress OSAR staff has made on tracking this Fund.

**Recycling in City Buildings:** OSAR staff is meeting with the field representative from the SWA to deliver new recycling bins to the IT department. The cleaning services manager will be notified of these new bins.

**Recycling:** A trip to the SWA is scheduled for August 25th for various City staff to learn about recycling and renewable energy in Palm Beach County.

**Climate and Art:** Details are being finalized. We have 13 sessions set up. Visit the OSAR website to see the calendar of events.

Attachments: [GIAB Staff Rpt 081822](#)


## 11. Adjournment

A motion to adjourn the meeting was made by Evan Orellana and it was seconded by Nancy Chanin. The motion passed unanimously and the meeting adjourned at 10:46am.

Green Implementation Advancement Board  
August 18, 2022 Meeting Minutes

The undersigned is the Secretary of the Green Implementation Advancement Board and the information provided herein is the minutes of the meeting of said Green Implementation Advancement Board on August 18, 2022 which minutes were formally approved and adopted by the Board on September 15, 2022.

ATTEST:



CHAIR

  
ADVISORY BOARD LIAISON/ SECRETARY

NOTE TO READER: If the minutes you have received are not completed as indicated above, this means they are not the official minutes of the Green Implementation Advancement Board. They will become official minutes only after review and approval, which may involve some amendments, additions, or deletions.