

City of Delray Beach

100 NW 1st Avenue - Delray Beach, Florida 33444

Phone: (561) 243-7000 - Fax: (561) 243-3774

www.mydelraybeach.com



Minutes - Final

Tuesday, November 1, 2022

3:00 PM

Workshop Meeting at 3:00 PM

Delray Beach City Hall or Watch on YouTube:

https://www.youtube.com/channel/UCc2j0JhnR8Hx0Hj13RhCJag/videos?view=2&live_view=501

City Commission

Mayor Shelly Petrolia

Vice Mayor Adam Frankel

Deputy Vice Mayor Juli Casale

Commissioner Ryan Boylston

Commissioner Shirley Ervin Johnson

Workshop Meeting at 3:00 PM



City of Delray Beach Minutes

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Mayor Shelly Petrolia
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The Workshop Meeting was called to order at 3:00 p.m.

The roll call was taken by Katerri Johnson, City Clerk, and the following were present:

Present 5: Mayor Shelly Petrolia, Vice Mayor Adam Frankel, Deputy Vice Mayor Juli Casale, Commissioner Boylston, Commissioner Shirley Ervin Johnson

Others present were:

Terrence Moore, City Manager
Lynn Gelin, City Attorney

Pursuant to Section 3.12 of the Charter of the City of Delray Beach the Mayor has instructed me to announce a Workshop Meeting of the City Commission to be held for the following purposes:

WS.1. 22-1060 **PRESENTATION BY DOROTHY JACKS, PBC PROPERTY APPRAISER, REGARDING PROPERTY VALUATION**

Attachments: [Agenda Cover Report](#)
[Delray Beach Commission no notes](#)

Dorothy Jacks, PBC Property Appraiser, stated the Delray Beach Value is \$21.5 billion, the Taxable Value is \$14.4 billion, and the Parcel Count is 36,163. She reviewed the assessment differential breakdown of \$5.4 billion and exemptions of \$1.7 billion. She further reviewed the breakdown of Market Value and Taxable Value. She spoke on New Construction 2022, continued success of Atlantic Avenue, and projects slated for 2023 finish.

Commissioner Boylston requested data or similar pie charts for neighboring cities. Ms. Jacks replied that

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she could provide the data for surrounding cities.

Commissioner Johnson asked about the tax bills. Ms. Jacks confirmed the tax bills were in the mail. Commissioner Johnson noted the property tax exemption question on the ballot. Ms. Jacks clarified the exemption is specific for flood remediation strengthening.

Deputy Vice Mayor Casale asked Ms. Jacks to describe the engagement process with cities. Ms. Jacks stated her office hosts an Annual Meeting with larger cities to review projects and discuss future growth.

Mr. Moore stated City staff engaged with Ms. Jacks' office in July 2022 and he hopes it becomes an annual exercise.

Vice Mayor Frankel asked about school rankings. Mr. Moore confirmed Delray Beach schools are not ranked within the Top 10. A brief discussion ensued about attracting people and businesses to Delray Beach.

WS.2. 22-708 HISTORICAL PROPERTY INVENTORY ASSESSMENT

Attachments: [Agenda Cover Report](#)

Jeff Oris, Assistant City Manager, provided background on the item. He noted they looked at the Delray Beach Historical Society Campus, Spady Cultural Heritage Museum, and the Sandoway House Nature Center. He stated each lease is different and there are slightly varying responsibilities, and current leases/subleases generally require tenant to cover expenses related to the interior. He noted the City is generally responsible for exterior grounds maintenance and systems of the any buildings. He added Sandoway House Nature Center is not owned by the City of Delray Beach. He noted the City leases the property from Palm Beach County and sublets is to the friends of Sandoway House Nature Center, Inc.

He continued by reviewing each individual property including recent repairs, current conditions, and overall grounds. He noted the work order system, introduced in 2019, is not being used by tenants and tenants need a re-introduction. He said City staff will be hosting training on the system as soon as possible with all tenants of City-owned/maintained buildings. He confirmed the Assistant City Manager will visit non-profit tenants minimally each quarter to discuss any new or ongoing issues.

Deputy Vice Mayor Casale asked for repair costs to be included in the next report.

Commissioner Johnson expressed disappointment in how the City has not taken care of the properties and said there was a clear disconnect when tenants were not using the work order system.

Commissioner Boylston asked how the City can be more proactive with maintenance. Mr. Oris stated he can work with Public Works on identifying recurring issues and to develop a schedule. He said regular visitations are important as well.

Mayor Petrolia recommended identifying the staff member who will be responsible for annual checks of the properties. She suggested the Commission may want to consider a line item in the annual budget to cover maintenance. She asked about who constructed the 1926 building. Mr. Oris replied he will research

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and bring back to the Commission. She added the diseased tree should be addressed through the Tree Fund. She inquired about pest control. Mr. Oris said all the leases include interior pest control by the tenant. She noted the flat Sandoway House roof may need inspection. Mayor Petrolia spoke about investing in marine-grade product to rust maintenance. Mr. Oris provided additional information on access to the work order system and training.

There being no further business to discuss, the Workshop Meeting was adjourned at 4:01 p.m.

[Minutes by TBaclawski Prototype-Inc.]


City Clerk

ATTEST:


MAYOR

The undersigned is the City Clerk of the City of Delray Beach, Florida, and the information provided herein is the Minutes of the November 1, 2022 City Commission Workshop Meeting held on November 1, 2022, which minutes were formally approved and adopted by the City on December 6, 2022.


City Clerk

NOTE TO READER:

If the Minutes you have received are not completed as indicated above, this means they are not the official Minutes of the City Commission. They will become the official Minutes only after review and approval which may involve some amendments, additions or deletions as set forth above.