

**MINUTES
DEVELOPMENT SERVICES MANAGEMENT GROUP
CITY OF DELRAY BEACH**

MEETING DATE: May 12, 2022

MEETING PLACE: City Hall Conference Room, 1st Floor, 100 NW 1st Street, Delray Beach, FL.

1. CALL TO ORDER

The meeting was called to order by Brian Ruscher at 2:00PM

2. ROLL CALL

A quorum was present.

Members present were Anthea Gianniotis, Development Services Director (present as of 2:02pm); Hassan Hadjimiry, Utilities Director; Missie Barletto, Public Works Director; Patrick Figurella, City Engineer; Steve Tobias, Chief Building Official (Present as of 2:02 PM); Sammie Walthour, Neighborhood and Community Services Director

Staff present were Brian Ruscher, Transportation Planner

3. APPROVAL OF AGENDA

Motion to APPROVE the May 12, 2022, agenda by Patrick Figurella and seconded by Sammie Walthour.

MOTION CARRIED 5-0

4. MINUTES

Motion to APPROVE the February 10, 2022, minutes by Missie Barletto and seconded by Sammie Walthour.

MOTION CARRIED 5-0

5A. Sidewalk In-lieu Fee Update

City Engineer Patrick Figurella provided an update on the basis and need for the proposed adjustment, reflecting a slight decrease in the Sidewalk In-Lieu Fee. If approved, the clerk will receive and file the fee amount.

Anthea Gianniotis and Steve Tobias were marked as in attendance as of 2:02 PM.

Steve Tobias asked if the fee amount represented full cost recovery of the projects. City Engineer Patrick Figurella responded that the fee would cover full cost recovery, including construction, maintenance of sidewalk, regrading of the area, etc.

Patrick Figurella indicated that next year the fee may increase as the price of projects is likely to increase with the materials. A discussion was held about the approach to constructing sidewalks on a neighborhood or individual project basis.

Motion to approve the requested in-lieu fee of \$54 dollars per linear foot of five-foot-wide sidewalk was made by Anthea Gianniotis and seconded by Steve Tobias.

MOTION CARRIED 5-0

6. COMMENTS FROM DSMG MEMBERS

No comments were made

7. ADJOURN.

There being no further business to come before the Board, the meeting was adjourned at 2:07 PM.