



Legislation Details (With Text)

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**File created:** 4/20/2018      **In control:** City Commission

**On agenda:** 5/15/2018      **Final action:** 5/15/2018

**Title:** APPROVAL OF AMENDMENT NO. 1 WITH CDM SMITH INC. FOR CITY-WIDE PROJECT MANAGEMENT SERVICES TO RENEW THE ANNUAL AGREEMENT THROUGH JUNE 5, 2019

**Sponsors:** Utilities Department, Public Works Department, Purchasing Department

**Indexes:**

**Code sections:**

**Attachments:** 1. Agenda Cover Report, 2. Legal Review Checklist Amd #1 CDM, 3. Fully Executed Agreement with CDM SMITH INC., 4. 2016-111C Amendment No. 1, Vendor Executed

Date	Ver.	Action By	Action	Result
5/15/2018	1	City Commission	approved	

**TO:** Mayor and Commissioners  
**FROM:** Marjorie G Craig, P.E., Utilities Director  
Susan Goebel-Canning, PE, Public Works Director  
**THROUGH:** Mark R. Lauzier, City Manager  
**DATE:** May 15, 2018

APPROVAL OF AMENDMENT NO. 1 WITH CDM SMITH INC. FOR CITY-WIDE PROJECT MANAGEMENT SERVICES TO RENEW THE ANNUAL AGREEMENT THROUGH JUNE 5, 2019

**Recommended Action:**

Motion to approve the first one-year renewal option (Year 2) and Amendment No. 1 to the agreement with CDM Smith Inc. for annual city-wide project management services through June 5, 2019.

**Background:**

On June 6, 2017, the City of Delray Beach (City) executed an agreement (Agreement) with CDM Smith Inc. for annual city-wide program management services (RFQ No. 2016-111C) for a total annual Agreement value not to exceed \$250,000. The initial Agreement is effective through June 6, 2018, and includes four, one-year renewal options. This agenda item requests approval of the first year renewal option (Year 2) and to maintain the existing annual Agreement value of \$250,000.

Year 2 funds are anticipated to be used to conduct phase I of a Utilities Department condition assessment for horizontal assets, consisting primarily of water, wastewater, and stormwater underground pipes.

This motion is in accordance with the City Code of Ordinances, Section 36 and City Policies and Procedures, Change Orders and Amendments; Contracts must be amended in the same manner in which they were executed.

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Funding Source/Financial Impact:**

Funding will be provided from various operating and capital accounts in the approved and applicable fiscal year budget.