



Legislation Details (With Text)

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**File created:** 2/10/2017      **In control:** City Commission

**On agenda:** 3/1/2017      **Final action:** 3/1/2017

**Title:** TERMINATION OF THE AGREEMENT FOR PROFESSIONAL SERVICES FOR THE DEVELOPMENT OF THE COMPREHENSIVE PLAN WITH CALVIN GIORDANO & ASSOCIATES

**Sponsors:** Planning & Zoning Department

**Indexes:**

**Code sections:**

**Attachments:** 1. Contract SIGNED

Date	Ver.	Action By	Action	Result
3/1/2017	1	City Commission	approved	

**TO:** Mayor and Commissioners  
**FROM:** Timothy R. Stillings, AICP, Director of Planning, Zoning, and Building  
**THROUGH:** Chief Neal de Jesus, Interim City Manager  
**DATE:** March 1, 2017

TERMINATION OF THE AGREEMENT FOR PROFESSIONAL SERVICES FOR THE DEVELOPMENT OF THE COMPREHENSIVE PLAN WITH CALVIN GIORDANO & ASSOCIATES

**Recommended Action:**

Authorize Interim City Manager to terminate the Agreement for Comprehensive Plan Consulting Services with Calvin Giordano & Associates effective on March 14, 2017.  
 (NOTE: 30 day advance notice must be provided prior to termination date).

**Background:**

On June 6, 2016 Commission approved the award of an Agreement with Calvin Giordano & Associates effective August 22, 2016 and good through the completion of the project, with an anticipated completion date of March 2018. Provisional language in Article 7 of the Agreement allows for termination for convenience by Commission to be effective on the termination date stated in written notice provided by City, which termination date shall be not less than 30 days after the date of written notice. Written notice of termination was provided to Calvin Giordano & Associates via e-mail on Monday February 13, 2017 and via U.S. Mail dated Monday February 13, 2017. Under the terms of the Agreement, the company will be paid for all services properly performed under the Agreement through the termination date.

This recommendation complies with the City Code of Ordinances, Chapter 36, Section 36.07 (A)(1), "Termination".

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Finance Department Review:**

Staff believes that even with this change, the project can stay within the approved budget and timeline.

**Funding Source:**

Funding is available from Purchase order 707056.

**Timing of Request:**

Timing is urgent in order to keep this project within the expected timeline established by the City.