



Legislation Details (With Text)

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**On agenda:** 2/7/2017      **Final action:** 12/31/2023

**Title:** APPROVAL OF RANKING AND AUTHORIZATION TO ENTER INTO NEGOTIATIONS FOR CONTINUING GENERAL ARCHITECTURAL CONSULTING SERVICES

**Sponsors:** Purchasing Department

**Indexes:**

**Code sections:**

**Attachments:** 1. RFQ 2017-010 - General Architectural Consulting Services Complete, 2. Song & Associates, Inc. Delray RFQ 2017-010-S.A., 3. Walters Zackria and Associates - RFQ NO. 2017-010 - DELRAY BEACH CONTINUING GENERAL ARCH SERV - 12-08-16, 4. BEA Architects, Delray Beach Continuing General Architectural Consulting Services, 5. Currie, Sowards, Aguila Architects - RFQ NO. 2017-010, 6. Exhibit A - Agreement (r1), 7. 2017-010 Intent to Rank Notice, 8. 2017-010 Technical Eval - Sign In Sheet 1-11-17, 9. RFQ 2017-010 - Scoring Summary

Date	Ver.	Action By	Action	Result
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**TO:** Mayor and Commissioners  
**FROM:** Theresa Webb, Chief Purchasing Officer  
**THROUGH:** Chief Neal de Jesus, Interim City Manager  
**DATE:** February 7, 2017

APPROVAL OF RANKING AND AUTHORIZATION TO ENTER INTO NEGOTIATIONS FOR CONTINUING GENERAL ARCHITECTURAL CONSULTING SERVICES

**Recommended Action:**

Motion to Approve the ranking and authorize negotiations with Currie Sowards Aguila Architects, Inc., Walter Zackria Associates, PLLC, Song & Associates, Inc. and BEA Architects, Inc., for Continuing General Architectural Consulting Services.

**Background:**

On November 10, 2016, the City advertised RFQ No. 2017-010 for Continuing General Architectural Consulting Service). Four proposals were received from Currie Sowards Aguila Architects, Inc., Walter Zackria Associates, PLLC, Song & Associates, Inc. and BEA Architects, Inc. All four companies were deemed responsive and responsible. The proposals were evaluated based upon the criteria in the RFP. All four companies scores were within a competitive range after the initial technical evaluations and there were no significant clarifications or further explanations of qualifications needed by the committee. Therefore, the committee elected not to conduct interviews.

The committee is recommending approval to enter into contract negotiations with all four companies. At the conclusion of negotiations, one or more agreements will be presented to Commission for approval.

This recommendation complies with the City Code of Ordinances, Chapter 36, Section 36.02 (A)(1), and "*Competitive Bids*".

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Finance Department Review:**

Finance recommends approval.

**Funding Source:**

Funding will be provided from various operating and capital accounts in the approved FY 2017 budget.