



Legislation Details (With Text)

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**Title:** CITY'S COMMITTEES, BOARDS & COMMISSIONS REVIEW

**Sponsors:** City Manager Department

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**Attachments:** 1. Agenda Cover Report, 2. Attachment A - CBC Analysis, 3. CBC Review Final PPT

Date	Ver.	Action By	Action	Result
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**TO:** Mayor and Commissioners  
**FROM:** India J. Adams, Assistant City Manager  
**THROUGH:** Mark R. Lauzier, City Manager  
**DATE:** September 11, 2018

CITY'S COMMITTEES, BOARDS & COMMISSIONS REVIEW

**Recommended Action:**

Staff recommends to proceed with elimination of the Public Employees Relations Commission, which was postponed indefinitely in 2016. The City Commission could also consider the elimination of the Site Plan Review and Appearance Board (SPRAB) and the Board of Adjustments; as these functions could be absorbed by the Planning and Zoning Board.

**Background:**

City staff was tasked to review the City's committees, boards and commissions to evaluate the various number of members, purpose, and need of each. Staff has identified 19 committees and boards that were established and either governed by the City's Charter through resolution, ordinance, land development regulations (LDRs) and or Florida State Statutes. As part of this review and analysis, staff also made improvements to the board application, moving from an unreliable online application to a streamlined and reliable online application leveraging the City's NEOGOV application process. This revised application will give applicants an opportunity to highlight their qualifications and technical expertise through tailored questions. The improved application process will ultimately better inform Commissioners of their qualifications and general knowledge and background before appointments. The City Clerk's Office has also increased their marketing efforts to cross promote vacancies of the City's various boards and committees.

The City's committees and boards include:

1. Affordable Housing Advisory Committee
2. Board of Adjustment
3. Code Enforcement Board

4. Community Redevelopment Agency
5. Delray Beach Housing Authority
6. Downtown Development Authority (dependent special district)
7. Education Board
8. Board of Trustees for the Police Officers Retirement System
9. Board of Trustees for the Fire Fighters Retirement System
10. General Employee Retirement Board
11. Green Implementation Advisory Board
12. Historic Preservation Board
13. Kids & Cops Committee
14. Parking Management Advisory Board
15. Planning and Zoning Board
16. Police Advisory Board
17. Public Employees Relations Commission
18. Public Arts Advisory Board
19. Site Plan Review and Appearance Board

**City Attorney Review:**

The City Attorney recommends moving forward with eliminating the Public Employees Relations Commission.

**Funding Source/Financial Impact:**

N/A.

**Timing of Request:**

Should the City Commission desire to eliminate the Public Relations Commission, the City Attorney's Office would have an ordinance prepared to repeal the ordinance as early as October 2nd.