



Legislation Details (With Text)

File #: 20-407 **Version:** 1 **Name:**

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File created: 6/9/2020 **In control:** City Commission

On agenda: 7/7/2020 **Final action:** 7/7/2020

Title: APPROVAL OF RESOLUTION NO. 103-20 TO AWARD AN AGREEMENT TO INSIGHT PUBLIC SECTOR, INC., FOR PURCHASE OF TECHNOLOGY PRODUCTS, SERVICES AND SOLUTIONS; UTILIZING COUNTY OF FAIRFAX, VIRGINIA SOLICITATION NO. 2000001701 - \$300,000

Sponsors: IT Department, Purchasing Department

Indexes:

Code sections:

Attachments: 1. Agenda Cover Report, 2. Signed - Insight Omnia Partners, 3. reso. 103-20 - insight public sector, 4. Legal Review Checklist Insight Public Sector, 5. Insight-Public-Sector-Acceptance-Agreement, 6. 2020 adopted IT budget with items highlighted for Insight Contract

Date	Ver.	Action By	Action	Result
7/7/2020	1	City Commission	approved	

TO: Mayor and Commissioners
FROM: Jay Stacy, Information Technology Director
THROUGH: Jennifer Alvarez, Interim City Manager
DATE: July 7, 2020

APPROVAL OF RESOLUTION NO. 103-20 TO AWARD AN AGREEMENT TO INSIGHT PUBLIC SECTOR, INC., FOR PURCHASE OF TECHNOLOGY PRODUCTS, SERVICES AND SOLUTIONS; UTILIZING COUNTY OF FAIRFAX, VIRGINIA SOLICITATION NO. 2000001701 - \$300,000

Recommended Action:

Motion to approve Resolution No. 103-20 to award an Agreement to Insight Public Sector, Inc., for the purchase of technology products, services and solutions in the estimated amount of \$300,000 through April 30, 2021, of which \$100,000 is budgeted for FY2020, utilizing the County of Fairfax, Virginia Solicitation No. 2000001701, and authorize the City Manager to approve renewal options, in the amounts below, contingent on appropriations of funds.

Background:

On May 1, 2016, the County of Fairfax, Virginia awarded a three (3) year Agreement for technology products, services and solutions to Insight Public Sector, Inc., with the option to renew the Agreement for four (4) additional, one (1) year periods or any combination of time equally not more than four (4) years. On July 23, 2018, the County renewed the Agreement for two (2) years, effective May 1, 2019 through April 30, 2021.

The Information Technology Department has an ongoing need to purchase computer equipment, software, maintenance, and services. Insight Public Sector represents the majority of manufacturers used by the department for that purpose. The County of Fairfax Agreement provides best available pricing while saving time and money in the procurement process.

Should the City exercise the renewal options provided in the Agreement, the cumulative Agreement value is provided below.

Estimated Contract Value		
Contract Term	Upon full execution - April 30	\$300,000
Renewal Term 1	May 1, 2021 - April 30, 2023	\$600,000
Total Estimated Contract Value:		\$900,000

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

Funding is available from Accounts:

- 001-16-000-516.31-90, Professional Services
- 001-16-000-516.46-15, Service Equipment Maintenance
- 001-16-000-516.46-40, Other Repair Maintenance
- 001-16-000-516.51-20, Office Equipment < \$5,000
- 001-16-000-516.51-25, Computer Software
- 001-16-000-516.54-11, Subscriptions
- Other Department Accounts

Time Sensitive:

No time sensitivity concern.