



Legislation Text

File #: 17-194, Version: 1

TO: Mayor and Commissioners
FROM: John Morgan, Environmental Services Director
THROUGH: Chief Neal de Jesus, Interim City Manager
DATE: March 1, 2017

APPROVAL OF FISCAL YEAR 2017 SPENDING GREATER THAN \$25,000 WITH ISLAND AIR, LLC

Recommended Action:

Motion to Approve air conditioning equipment and services, from Island Air, LLC in a total not-to-exceed amount of \$75,000 for Fiscal Year 2017.

Background:

Due to the termination of the contract with Global Green Rejuvenation, LLC d/b/a Air Revive effective on July 6, 2016, the City does not have a contracted supplier to provide emergency repairs and parts for facility air conditioning. We are currently in the process of soliciting HVAC repairs and preventive maintenance services bids (Bid No. 2017-028). As such the City requires an interim provider of these goods and services until a new Agreement can be awarded.

Island Air, LLC frequently provides the lowest quotes for air conditioning equipment and services and the Environmental Services Department is requesting approval to use Island Air, LLC for multiple purchases during Fiscal Year 2017 in a not-to-exceed amount of \$75,000. To date in Fiscal Year 2017, Island Air, LLC. has been awarded orders totaling \$24,458.00.

By approving the recommended motion, the Commission is recognizing that multiple small and unpredictable purchase decisions that are likely to occur over the course of the year will total over \$25,000. This amount of spending requires prior Commission approval under code section 36.03(B), "*Multiple acquisitions from vendor exceeding \$25,000 in any Fiscal Year*".

Spending amount for the last three years:

2016- \$32,240.50
2015-\$13,787.00
2014-\$18,549.00

City Attorney Review:

Approved as to form and legal sufficiency.

Finance Department Review:

Finance recommends approval.

Funding Source:

Funding is available from various operating accounts within the Fiscal Year 2017 budget.

Timing of Request:

Having a HVAC service provider available as needed is critical to maintain the level of service and comfortable working environment in City facilities.