



## Legislation Text

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File #: 17-033, Version: 1

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**TO: Mayor and Commissioners**  
**FROM: Michael Coleman, Director of Community Improvement**  
**THROUGH: Chief Neal de Jesus, Interim City Manager**  
**DATE: February 7, 2017**

HOUSING REHABILITATION GRANT AWARD TO COSUGAS, LLC. FOR 323 NW 2ND AVENUE IN THE AMOUNT OF \$48,035.60

**Recommended Action:**

Motion to Approve a housing rehabilitation grant in the amount of \$ 48,035.60 to Cosugas LLC and directing the City Manager to do all things necessary to implement this action and a motion to waive the \$45,000 maximum grant award established for housing rehabilitation projects under the Neighborhood Services Divisions approved Policies and Procedures, funded under the Community Development Block Grant (CDBG) Program for the property located at 323 NW 2<sup>nd</sup> Avenue Delray Beach, FL.

**Background:**

The City has been allocated \$404,964 of Community Development Block Grant (CDBG) funds through the U.S. Department of Housing and Urban Development (HUD) to provide for the renovation or repair of existing substandard homes. The rehabilitation of these homes addresses building and code violations, interiors and exteriors of the homes, electrical and plumbing problems, health and safety issues, and the retrofit of special items for those with special needs. Total rehabilitation cost may also include lead inspection, lead abatement, lead clearance, termite inspection, termite treatment, and recording fees. Grant awards are based on the actual cost of the rehabilitation, as determined by the lowest responsible, responsive bidder(s).

An Invitation to Bid No. 2017-004 was issued on September 14, 2016 for Housing Rehabilitation work to be conducted at 323 NW 2<sup>nd</sup> Avenue . Cosugas LLC., was the lowest responsive, responsible bidder.

Inspection of rehabilitation work will be done by the City Building Inspection and Neighborhood Services Divisions. Contracts are executed between the building contractor and the grant recipient property owner. The City remains the agent and Community Improvement monitors all work performed by the contractor, ensuring compliance according to specifications and program guidelines. The grant recipient has met all eligibility requirements as specified in the approved Policies and Procedures. The rehabilitation activities will bring the home to minimum code requirements by repairing the roof, electric and plumbing systems. All unused funds will remain with the Housing Rehabilitation Program.

This recommendation complies with the City Code of Ordinances, Chapter 36, Section 36.02 (A)(1), "*Competitive Bids*".

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Finance Department Review:**

Finance recommends approval.

**Funding Source:**

Funding is available from account number 118-1963-554-49.19 (Community Development Fund: Housing Rehabilitation).

**Timing of Request:**

Grant agreement(s) have a deadline of September 30, 2017.