



## Legislation Details (With Text)

**File #:** 17-498      **Version:** 1      **Name:**  
**Type:** Contract      **Status:** Passed  
**File created:** 5/25/2017      **In control:** City Commission  
**On agenda:** 6/20/2017      **Final action:** 6/20/2017  
**Title:** SERVICE AUTHORIZATION NO. 12-17.1 TO MATHEWS CONSULTING INC. DBA BAXTER AND WOODMAN COMPANY IN THE AMOUNT NOT-TO-EXCEED \$49,546 FOR PROFESSIONAL ENGINEERING DESIGN SERVICES RELATED TO THE DELRAY SHORES WATER MAIN REPLACEMENT PROJECT PHASE 3 & 4 (PROJECT NO. 15-054/055).  
**Sponsors:** Environmental Services Department

**Indexes:**

**Code sections:**

**Attachments:** 1. Service Authorization No. 12-17.1 with Mathews Consulting, 2. Letter - Extension request Mathews Consulting, 11-22-16, 3. Amendment No. 4 to General Consulting Services Agreement - Baxter & Wood..., 4. Mathews Engr Executed Agmt

Date	Ver.	Action By	Action	Result
6/20/2017	1	City Commission	approved	

**TO:** Mayor and Commissioners  
**FROM:** Dale S. Sugerman, Ph.D., Assistant City Manager  
**THROUGH:** Chief Neal de Jesus, Interim City Manager  
**DATE:** June 20, 2017

SERVICE AUTHORIZATION NO. 12-17.1 TO MATHEWS CONSULTING INC. DBA BAXTER AND WOODMAN COMPANY IN THE AMOUNT NOT-TO-EXCEED \$49,546 FOR PROFESSIONAL ENGINEERING DESIGN SERVICES RELATED TO THE DELRAY SHORES WATER MAIN REPLACEMENT PROJECT PHASE 3 & 4 (PROJECT NO. 15-054/055).

**Recommended Action:**

Motion to Approve Service Authorization No. 12-17.1 with Mathews Consulting, Inc. in the amount not -to-exceed \$49,546 for design services related to the inclusion of Phase 4 scope (Project No. 15-055) in the Phase 3 construction documents for the Delray Shores Water Main Replacement Project Phase 3, Project No. 15-054.

**Background:**

On January 24, 2012, the City entered into an Agreement with Mathews Consulting for continuing general engineering consulting services (RFQ 2012-06). On December 13, 2016 City Commission approved the assignment and assumption of the Mathews Agreement to Baxter and Woodman Company and renewal of the agreement through June 2017. Under this service authorization the consultant will provide professional engineering design services related to design of water main improvements for Delray Shores Phase 4. Total estimated cost for services under Service Authorization No. 12-17.1 is in the amount not to exceed \$49,546. Mathews Consulting Inc. will prepare the plans, specifications, and associated bidding documents for the performance of this work. All tasks will be completed by March 31, 2018. A revised Capital Improvement Program

budget for the construction of these projects (Delray Shores Phase 3 and 4) is being requested for Fiscal Year 17/18.

The design and construction documents for new water mains in Phase 3 have been completed by Mathews Consulting. Phase 4 includes an additional 2,220 linear feet of water main in the same neighborhood and is the final phase of the Delray Shores project. A construction cost savings can be achieved if these two Phases (3 & 4) are combined and bid together.

This recommendation complies with the City Code of Ordinances, Section 36.06(A)(2), "*Within Scope of Work*".

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Finance Department Review:**

Finance recommends approval.

**Funding Source:**

Funding is being requested in FY 17/18 Capital Improvement Program from account number 442-5178-536.68-93 (Water/Sewer Renewal and Replacement Fund: Delray Shores Water Mains). Funding is contingent upon approval of 5 year Capital Plan.

**Timing of Request:**

This request is time-sensitive as it keeps the project on schedule.