



## Legislation Details (With Text)

**File #:** 17-555      **Version:** 1      **Name:**  
**Type:** Contract      **Status:** Passed  
**File created:** 6/9/2017      **In control:** City Commission  
**On agenda:** 7/18/2017      **Final action:** 7/18/2017  
**Title:** HOUSING REHABILITATION GRANT AWARD TO CJ CONTRACTING, LLC FOR 1910 NE 2ND AVENUE IN THE AMOUNT OF \$ 27,233.80  
**Sponsors:** Community Improvement  
**Indexes:**  
**Code sections:**

**Attachments:** 1. Checklist SHIP Housing Rehab agt with CJ Contracting for Melvina Wilson, 2. ITB 2017-036 Wilson, 3. Bid Tabulation Sheet, 4. Wilson Bid Information Sheet, 5. Contract - Wilson, 6. Lien Agreement - Wilson, 7. Exhibit A Contractor Bid Proposal - Wilson, 8. Memorandum of Understanding - Wilson, 9. Notice To Proceed - Wilson, 10. Subordination Agreement - Wilson, 11. Warranty Docs

Date	Ver.	Action By	Action	Result
7/18/2017	1	City Commission	approved	

**TO:** Mayor and Commissioners  
**FROM:** Michael Coleman, Director, Community Improvement  
**THROUGH:** Chief Neal de Jesus, Interim City Manager  
**DATE:** July 18, 2017

HOUSING REHABILITATION GRANT AWARD TO CJ CONTRACTING, LLC FOR 1910 NE 2<sup>ND</sup> AVENUE IN THE AMOUNT OF \$ 27,233.80

### **Recommended Action:**

Motion to Approve a housing rehabilitation grant in the amount of \$ 27,233.80 to CJ Contracting, LLC for a housing rehabilitation for the property located at 1910 NE 2<sup>nd</sup> Avenue, Delray Beach, FL and authorize the City Manager to execute the Agreement and all ancillary documents.

### **Background:**

An Invitation to Bid No. 2017-036 was issued on February 21, 2017 for Housing Rehabilitation work to be conducted at 1910 NE 2<sup>nd</sup> Avenue (Wilson). CJ Contracting, LLC was the lowest responsive, responsible bidder. Grant awards are based on the actual cost of the rehabilitation, as determined by the low responsive bidder (s), plus a 5% contingency. Total rehab cost also includes lead inspection, lead abatement, lead clearance, termite inspection, termite treatment and recording fees. Additional costs may be incurred for lead clearance test(s).

The City has been allocated \$399,336 of State Housing Initiative Partnership (SHIP) FY16-17 funds through the Florida Housing Finance Corporation to provide for the renovation or repair, as well as hurricane mitigation, of existing substandard homes. The rehabilitation of these homes addresses building and code violations, interiors and exteriors of the homes, electrical and plumbing problems, health and safety issues, and the retrofit of special items for those with special needs.

Inspection of rehabilitation work will be done by the City Building Inspection and Neighborhood Services Divisions. Contracts are executed between the building contractor and the grant recipient property owner. The City remains the agent and Community Improvement monitors all work performed by the contractor, ensuring compliance according to specifications and program guidelines. The grant recipient has met all eligibility requirements as specified in the approved Policies and Procedures. The rehabilitation activities will bring the home to minimum code requirements by repairing the roof, electric and plumbing systems. All unused funds will remain with the Housing Rehabilitation Program.

This recommendation complies with the City Code of Ordinances, Section 36.02, "*Commission Approval Required*".

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Finance Department Review:**

Finance recommends approval.

**Funding Source:**

Funding is available from account number 118-1924-554-49.19 (Community Development Fund: Housing Rehabilitation).

**Timing of Request:**

Grant agreement(s) have a deadline of June 30, 2018.