



## Legislation Details (With Text)

**File #:** 18-200      **Version:** 1      **Name:**  
**Type:** Purchasing      **Status:** Passed  
**File created:** 3/23/2018      **In control:** City Commission  
**On agenda:** 4/17/2018      **Final action:** 4/17/2018  
**Title:** APPROVAL OF AMENDMENTS (NO. 1) TO THE CONTINUING ENGINEERING, LANDSCAPING ARCHITECTURE, AND/OR LAND SURVEYING CONSULTING SERVICES AGREEMENTS WITH 25 CONSULTANTS AND AUTHORIZE THE CITY MANAGER TO EXECUTE RELATED SERVICE AUTHORIZATIONS FOR CAPITAL IMPROVEMENT PROJECTS PREVIOUSLY APPROVED BY THE CITY COMMISSION THROUGH THE BUDGET APPROVAL PROCESS  
**Sponsors:** Public Works Department - Programs & Project Manag, Purchasing Department

**Indexes:**

**Code sections:**

**Attachments:** 1. Agenda Cover Report, 2. 2017-048 Price Comparison, 3. 2017-048 Amendment No. 1 CAO Checklist, 4. 2017-048 Bermello Amendment No. 1, Vendor Executed, 5. 2017-048 Carnahan Amendment No. 1, Vendor Executed, 6. 2017-048 Carollo Amendment No. 1, Vendor Executed, 7. 2017-048 Coastal Amendment No. 1, Vendor Executed, 8. 2017-048 Gartek Amendment No. 1, Vendor Executed, 9. 2017-048 GLE Consulting Amendment No. 1, Vendor Executed, 10. 2017-048 Marlin Amendment No. 1, Vendor Executed, 11. 2017-048 Master Consulting Amendment No. 1, Vendor Executed, 12. 2017-048 Mathews Amendment No. 1, Vendor Executed, 13. 2017-048 Michael B. Amendment No. 1, Vendor Executed, 14. 2017-048 Pinnacle Amendment No. 1, Vendor Executed, 15. 2017-048 SGM Amendment No. 1, Vendor Executed, 16. 2017-048 TY Amendment No. 1, Vendor Executed, 17. 2017-048 A.D.A. Amendment No. 1, Vendor Executed, 18. 2017-048 Aptim (CB&I) Amendment No. 1, Vendor Executed, 19. 2017-048 Engenuity Amendment No. 1, Vendor Executed, 20. 2017-048 Erdman Amendment No. 1, Vendor Executed, 21. 2017-048 Keith & Schnars Amendment No. 1, Vendor Executed, 22. 2017-048 Wantman Amendment No. 1, Vendor Executed, 23. 2017-048 Craven Amendment No. 1, Vendor Executed, 24. 2017-048 EDSA Amendment No. 1, Vendor Executed, 25. 2017-048 Calvin Amendment No. 1, Vendor Executed, 26. 2017-048 Chen Amendment No. 1, Vendor Executed, 27. 2017-048 Avirom Amendment No. 1, Vendor Executed, 28. 2017-048 Biscayne Amendment No. 1, Vendor Executed, 29. 2017-048 Agreement with Calvin, Giordano and Associates Inc., 30. 2017-048 Agreement with Carnahan, Proctor and Cross, Inc., 31. 2017-048 Agreement with Carollo Engineers, Inc., 32. 2017-048 Agreement with CB&I ENVIRONMENTAL & INFRASTRUCTURE, INC., 33. 2017-048 Agreement with Chen Moore and Associates, Inc., 34. 2017-048 Agreement with Coastal Systems International, Inc., 35. 2017-048 Agreement with Craven Thompson & Associates, 36. 2017-048 Agreement with Edsa, Inc., 37. 2017-048 Agreement with ENGENUITY GROUP, INC., 38. 2017-048 Agreement with Erdman Anthony of Florida Inc., 39. 2017-048 Agreement with Gartek Engineering Corporation, 40. 2017-048 Agreement with GLE ASSOCIATES, INC., 41. 2017-048 Agreement with Keith and Schnars, P.A., 42. 2017-048 Agreement with MARLIN ENGINEERING, INC., 43. 2017-048 Agreement with MASTER CONSULTING ENGINEERS, INC., 44. 2017-048 Agreement with MICHAEL B. SCHORAH AND ASSOCIATES, INC., 45. 2017-048 Agreement with Pinnacle Ecological, Inc., 46. 2017-048 Agreement with SGM ENGINEERING, INC., 47. 2017-048 Agreement with T.Y. Lin International, 48. 2017-048 Agreement with Wantman Group, 49. 2017-047 Agreement with Baxter & Woodman, Inc DBA Mathews Consulting, 50. 2017-048 Agreement with A.D.A. Engineering, 51. 2017-048 Agreement with Avirom & Associates, Inc., 52. 2017-048 Agreement with BERMELLO, AJAMIL & PARTNERS, INC., 53. 2017-048 Agreement with BISCAYNE ENGINEERING COMPANY, INC.

Date	Ver.	Action By	Action	Result
4/17/2018	1	City Commission	approved	

**TO: Mayor and Commissioners**  
**FROM: Caryn Gardner-Young, Assistant City Manager**  
**THROUGH: Mark R. Lauzier, City Manager**  
**DATE: April 17, 2018**

APPROVAL OF AMENDMENTS (NO. 1) TO THE CONTINUING ENGINEERING, LANDSCAPING ARCHITECTURE, AND/OR LAND SURVEYING CONSULTING SERVICES AGREEMENTS WITH 25 CONSULTANTS AND AUTHORIZE THE CITY MANAGER TO EXECUTE RELATED SERVICE AUTHORIZATIONS FOR CAPITAL IMPROVEMENT PROJECTS PREVIOUSLY APPROVED BY THE CITY COMMISSION THROUGH THE BUDGET APPROVAL PROCESS

**Recommended Action:**

Motion to Approve Amendments (No. 1) to the Agreements with A.D.A. Engineering, Inc., Aptim Environmental & Infrastructure, Inc., Avirom & Associates, Inc., Baxter & Woodman Inc., dba Mathews Consulting, Bermello Ajamil and Partners, Inc., Biscayne Engineering Company, Inc., Carollo Engineers, Inc., Calvin, Giordano & Associates, Inc., Carnahan Proctor and Cross, Inc., Chen Moore and Associates, Inc., Coastal Systems International, Inc., Craven, Thompson & Associates, Inc., EDSA, Inc., Engenuity Group, Inc., Erdman Anthony of Florida, Inc., GLE Associates, Inc., Gartek Engineering, Corp., Keith and Schnars, P.A., Marlin Engineering, Inc., Master Consulting Engineers, Inc., Michael B. Schorah and Associates, Inc., Pinnacle Ecological, Inc., SGM Engineering, Inc., T. Y. Lin International, and Wantman Group, Inc. for continuing engineering, landscaping architecture, and/or land surveying consulting services, and authorization to allow the City Manager to execute related service authorizations for Capital Improvement Projects previously approved by the City Commission through the budget approval process.

**Background:**

On August 2, 2017, the City of Delray Beach (City) Commission approved agreements with 25 consultants for continuing engineering, surveying, and landscaping architecture consulting services pursuant to Request for Qualifications (RFQ) No. 2017-048. The Agreements are effective through August 30, 2022, with one, two-year option to renew. Although the RFQ document stated that Consultants could be compensated in the form of a lump sum, the agreements inadvertently did not allow for a lump sum compensation method. Additionally, staff sought hourly rates with a multiplier of three times each hourly rate (Multiplier Option) for positions within each consulting discipline, but the agreements inadvertently did not incorporate the Multiplier Option. Therefore, staff requests approval of Amendment No. 1 to add to the agreements the Multiplier Option and the ability to compensate Consultants via method of a lump sum amount.

Staff evaluated the new hourly rates with the Multiplier Option against the hourly rates from the City's 2012 continuing consulting services agreements (which expired in 2017) and found that the new rates average approximately \$17 lower per hour, per position.

By adding the lump sum compensation method, the City can guarantee the consulting work will be completed without exceeding the allotted budget.

Service Authorizations will be utilized per project to bind the City and the Consultants to an agreed-upon project amount for an agreed-upon scope of work. Staff requests authorization to allow the City Manager to execute related service authorizations for Capital Improvement Projects (CIP) previously approved by the City Commission through the budget approval process in a total project value of \$200,000 or less. This approval will allow the City to operate more efficiently by reducing the number

of items staff brings forth for City Commission approval. CIP projects are approved by the City Commission during the budget approval process. Consulting projects that are more than \$65,000 in total project value and not included in the approved CIP budget will be brought to City Commission for approval, regardless of their total dollar value, in compliance with City ordinance, policies and procedures.

Continuing consulting service agreements allow staff to obtain Consultants for various City projects at already agreed upon pricing, terms and conditions without completing the solicitation process for each individual project, baring the project doesn't exceed the thresholds set by the Consultants' Competitive Negotiation Act (CCNA).

This motion is in accordance with the City Code of Ordinances, Section 36 and City Policies and Procedures, Change Orders and Amendments.

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Funding Source/Financial Impact:**

Funding will be provided from various operating and capital accounts in the approved and applicable fiscal year budget.