Legislation Details (With Text)

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On agenda:	8/15/2018	**Final action:**	
Title:	A-GUIDE FUNDING REQUEST - DELRAY BEACH HISTORICAL SOCIETY		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	1. Agenda Cover Report, 2. Exhibit A - DBHS		

Date	Ver.	Action By	Action	Result

TO: **CRA Board of Commissioners**
FROM: **Lori Hayward, Finance and Operations Director**
THROUGH: **Jeff Costello, CRA Executive Director**
DATE: **August 15, 2018**

FY 2018-19 CRA A-GUIDE FUNDING REQUEST
DELRAY BEACH HISTORICAL SOCIETY (DBHS)

Recommended Action:

Direct staff to include funding for the Delray Beach Historical Society in the CRA's FY 18-19 Budget in the amount of $70,000.

Background:

DBHS applied for CRA A-GUIDE Funding for FY 18-19 under the category of Economic Development and Recreation and Cultural Facilities. Funding is requested for one program (Program "A"), which is the DBHS's Cultural Heritage Exhibit & Museum Programming. The specifics of the DBHS's request are summarized below.

Funding Request Amount: $70,000
Organization Total Budget: $285,000
CRA Funds - Percentage of Budget: 25%
Amount of A-GUIDE funding established: $52,000
Amount Funded in FY 17-18: $75,000
Reason the DBHS requested additional funds: With the funding increase in FY 2017-18 additional staff was added, which included the cultural need of an Archivist. The additional funds would be used to maintain staff (includes a portion of the Executive Director, Program Manager and Archivist) update technology, program supplies and archive preservation materials/equipment and produce history exhibits.

FY 2017-18 Funding:
CRA A-GUIDE Funding: $75,000 (27% of Proposed Budget of $280,000)
CRA Funding on behalf of the City: $50,000
Total Funded in FY 2017-18: $125,000

FY 18 - 19
Program: "A" Cultural Heritage and Museum Program
Requesting Amount: $70,000
Program Budget: $178,000
Percentage of Program Budget: 39%

This year's Funding Evaluation Committee consisted of CRA Executive Director Jeff Costello, CRA Finance and Operations Director Lori Hayward, and Assistant City Manager Caryn Gardner-Young. The Committee rated the application package based on the established A-GUIDE criteria. Criteria used in review of the application were grouped into six categories weighted to total 100% as follows:

Organization Capacity	20%	
Need for Project/Program		20%
Project/Program Description	10%	
Logic Model		20%
Evaluation Plan	10%	
Budget & Sustainability	20%	

The Application Evaluation Form has six categories and the majority of the items are rated on a scale of 1 to 5 (worst to best possible response) with an exception of two items. The two items are scored as follows:

1. **Organizational Capacity** - ***Demonstrated experience/success with similar programs/project*** is rated on a scale of 1 to 15 (worst to best possible response). The importance of the success of the organizations prior year goals that were established for the programs/projects funded by the CRA A-GUIDE grant funding was emphasized with additional points.
2. **Logic Model/Projected Results** - ***Stated program/project goal clear and relevant to CRA Overall Need*** is rated on a scale of 1 to 10 (worst to best possible response). The importance of the program/project goal being relevant to CRA Overall Need was emphasized with additional points.

The outcome of the committee's review is as follows:

Cultural Heritage and Museum Program Evaluation Score: 76 %

In addition to the attached Application Evaluation Form and budget forms, the following documents are available upon request:
A-GUIDE Application
IRS Form 990
Independent Accountant's Compilation Report

DBHS's Executive Director Winnie Edwards will be at the meeting to make a presentation.
Attachments: Exhibit A - Application Evaluation Form; Program/Project Logic Model; Funding Evaluation Plan; CRA Combined Budget Form; CRA Program/Project A Budget Narrative Form; FY 18-19 Goals & Outcomes Report.