



## Legislation Details (With Text)

**File #:** 18-620      **Version:** 1      **Name:**

**Type:** Contract      **Status:** Passed

**File created:** 9/12/2018      **In control:** City Commission

**On agenda:** 9/25/2018      **Final action:** 9/25/2018

**Title:** APPROVAL OF A RESOLUTION NO. 120-18 TO AWARD AN AGREEMENT WITH MERCURY ASSOCIATES, INC. TO PERFORM A COMPREHENSIVE FLEET ANALYSIS UTILIZING THE CITY OF BOYNTON BEACH SOLICITATION NO. 017-2510-18/IT

**Sponsors:** Public Works Department - Programs & Project Manag

**Indexes:**

**Code sections:**

**Attachments:** 1. Agenda Cover Report, 2. Mercury Fleet Analysis Agreement, 3. Resolution Fleet Analysis Mercury 9.10.pdf, 4. Legal Review Checklist form v. 5 Mercury Fleet Analysis, 5. Mercury Piggyback Checklist, 6. RFP for COMPREHENSIVE ANALYSIS - FLEET OPS-FINAL, 7. Agreement - \_Comprehensive\_Analysis\_-\_Fleet\_Operations\_-\_Mercury\_Associates\_\_Inc.

Date	Ver.	Action By	Action	Result
9/25/2018	1	City Commission	approved	

**TO:** Mayor and Commissioners  
**FROM:** Susan Goebel-Canning, Director Public Works  
**FROM:** Missie Barletto, Assistant Public Works Director  
**THROUGH:** Mark R. Lauzier, City Manager  
**DATE:** September 25, 2018

APPROVAL OF A RESOLUTION NO. 120-18 TO AWARD AN AGREEMENT WITH MERCURY ASSOCIATES, INC. TO PERFORM A COMPREHENSIVE FLEET ANALYSIS UTILIZING THE CITY OF BOYNTON BEACH SOLICITATION NO. 017-2510-18/IT

### **Recommended Action:**

Approval of a Resolution No. 120-18 to award an agreement with Mercury Associates, Inc. to perform a comprehensive fleet analysis utilizing the City of Boynton Beach solicitation No. 017-2510-18/IT

### **Background:**

The City of Delray Beach (City) maintains a diverse fleet of approximately 550 light, medium and heavy duty vehicles, rolling stock and associated fleet equipment that serves the City's Fire, Police, Public Works, Parks & Recreation, Utilities, Code Enforcement, Building Inspection, Planning and Zoning, and Grounds Maintenance divisions and departments. The Fleet Maintenance Division within the Public Works Department is responsible for all aspects of services relating to the City's fleet including procurement and disposal, fueling, and the maintenance and repair of these vehicles.

The Public Works Department wishes to perform a comprehensive analysis of the City's fleet management operations including the development of specific recommendations to improve operational efficiencies, maximize use of available resources and position the fleet organization to

become a leading provider of fleet management and maintenance and repair services.

On July 3, 2018 the City of Boynton Beach Commission awarded a contract with Mercury Associates, Inc. for a Comprehensive Analysis - Fleet Operations pursuant to its solicitation number RFP 017-2510-18/IT. The scope of work within the Boynton Beach solicitation and agreement aligns with the scope of the analysis that Delray Beach wishes to perform. The City desires to enter into an agreement with Mercury Associates, Inc. for \$79,160 utilizing the existing contract and pricing provided to the City of Boynton Beach, this piggyback agreement will allow the City of Delray Beach to optimize resources, staff time and money in the performance of the comprehensive fleet analysis.

This motion is in accordance with the Code of Ordinances Chapter 36, Commission Approval Required and Purchasing Policies, Accessing Contracts from Other Government Agencies and Not-for-Profit Organizations.

**City Attorney Review:**

City Attorney approves as to form and legal sufficiency.

**Funding Source/Financial Impact:**

This comprehensive fleet analysis will provide a thorough evaluation and analysis of the City's fleet management operations and recommended actions, which may lead to improved efficiency in the utilization of equipment, infrastructure, personnel, and financial resources to benefit the fleet management operations.

Funding is available from account number 501-43-000-549-34.90.

**Timing of Request:**

Approval of the piggyback agreement with Mercury Associates will allow the City to perform a comprehensive fleet analysis which could lead to improved efficiency in the utilization of equipment, infrastructure, personnel, and financial resources to benefit the fleet management operations.