



Legislation Text

File #: 15-246, **Version:** 1

TO: Mayor and Commissioners
FROM: Holly Vath, Chief Purchasing Officer
THROUGH: Donald B. Cooper, City Manager
DATE: January 5, 2016

BID AWARD TO MULTIPLE VENDORS FOR JANITORIAL SUPPLIES (BID 2016-014)

Recommended Action:

Motion to award Bid 2016-014 for the purchase of janitorial supplies to the following vendors: (1) Interline Brands dba SupplyWorks for the lowest bid items in an amount not to exceed \$70,000; (2) All American Poly for the lowest bid items in an amount not to exceed \$5,000; (3) Amchem International for the lowest bid items in an amount not to exceed \$5,000; (4) Central Poly Corporation for the lowest bid items in an amount not to exceed \$5,000; (5) Interboro Packaging Corporation for the lowest bid items in an amount not to exceed \$7,500; (6) Lavcor Inc. for the lowest bid items in an amount not to exceed \$5,000 and (7) Natural Soap Formulas for the lowest bid items in an amount not to exceed \$5,000.

Background:

On October 4, 2015, the City issued Bid 2016-014 for 96 of the City's most commonly used janitorial supplies. The Facilities Maintenance and Parks Division had supplied a list of janitorial supplies. The City received responses from eight (8) suppliers on October 26, 2015. The City will be awarding the bid to the lowest priced vendor for each item. The award term is for two (2) years with two (2) additional one (1) year renewal periods. The following vendors will be awarded items based on the lowest bid price.

- All American Poly
- Amchem International
- Central Poly Corporation
- Interboro Packaging Corporation
- Lavcor Inc.
- Natural Soap Formulas
- Interline Brands dba SupplyWorks

The annual spending for All American Poly, Amchem International, Central Poly Corporation, Interboro Packaging Corporation, Lavcor Inc. and Natural Soap Formulas will be less than \$32,500. The majority of the items will be supplied by Interline Brands. Based on prior year spending the amount per fiscal year will not exceed \$70,000. The bid award is in accordance with the Code of Ordinances, Chapter 36, Section 36.02 (A)(1), "Sealed Competitive Method".

City Attorney Review:

Approved as to form and legal sufficiency.

Finance Department Review:

Finance recommends approval.

Funding Source:

Funding is available from various accounts in the FY 2016 budget.