



## Legislation Text

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File #: 16-120, Version: 1

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**TO:** Mayor and Commissioners  
**FROM:** Michael Coleman, Director of Community Improvement  
**THROUGH:** Donald B. Cooper, City Manager  
**DATE:** February 16, 2016

FY15-16 CDBG SUB-RECIPIENT FUNDING AGREEMENT/ ACHIEVEMENT CENTERS FOR CHILDREN AND FAMILIES (ACCF)

**Recommended Action:**

Motion to Approve and execute the attached agreement, in order that funding in the amount of Fifty-Five Thousand Dollars and 00/100 (\$55,000.00) to ACCF may proceed in accordance with the Commission-approved Action Plan for fiscal year 2015-2016.

Motion to Approve funding retroactive to October 2015.

**Background:**

In accordance with 24 CFR 570.301, a Public Hearing was held before the City Commission on August 11, 2015, to obtain public comment on the proposed budget for the approval of the Community Development Block Grant Consolidated Action Plan for fiscal year 2015-2016. The Action Plan contains an appropriation of fifteen (15%) percent or a maximum of \$61,218 for public service activity which was approved by the Commission. Three (3) agency grant applications were received and include Legal Aid Society of Palm Beach County, Inc., the Achievement Center for Children and Families, and Urban League of Palm Beach County, Inc. A steering committee reviewed the applications in January 2016 and determined the grant allocations to each agency based on services to be provided. Each grant agreement is to be approved under separate agenda items.

The major focus of funding to the ACCF under this Agreement will be providing after-school care and related services to eligible children. At least 51% of the beneficiaries of a project funded under this Agreement must be low- and moderate-income persons (as determined annually by HUD for the area). CDBG funds may be used for programmatic costs including, but not limited to, salaries of direct service personnel, training, insurance, office supplies and expenses, education supplies and materials, utilities, and sponsored events (field trips). Services under this program will be provided at the Center's main facility located at 555 NW 4th Street, Delray Beach, Florida and at Village Academy, 400 SW 12<sup>th</sup> Avenue, Delray Beach, Florida.

CDBG Program regulations at 24 CFR 570.503 require written agreements prior to the disbursement of funds to sub-recipient organizations, specifying the work to be performed and reporting requirements, among other requirements and governing provisions. This agreement has been developed in accordance with the stated regulations and has been reviewed and approved by the City Attorney for legal sufficiency and form

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Finance Department Review:**

Finance recommends approval.

**Funding Source:**

Community Development Block Grant  
\$55,000.00

118-1966-554-82.09

**Timing of Request:**

Funding is being approved per FY15-16 Annual Action Plan approved by Commission on August 11, 2015 and approved by U.S. Department of HUD on November 4, 2015. The public service allocation under Community Development Block Grant program are to be used by September 30, 2016.