



Legislation Text

File #: 17-136, Version: 1

TO: Mayor and Commissioners
FROM: John Morgan, Director of Environmental Services
Theresa Webb, Chief Purchasing Officer
THROUGH: Chief Neal de Jesus, Interim City Manager
DATE: February 21, 2017

PRIOR APPROVAL OF FISCAL YEAR 2017 SPENDING LIMIT GREATER THAN \$25,000 WITH REV RTC, INC. DBA HALL-MARK RTC.

Recommended Action:

Motion to Approve multiple acquisitions of less than \$25,000 each to REV RTC, Inc. DBA Hall-Mark RTC for vehicle parts and services in a total not-to-exceed amount of \$60,000 for Fiscal Year 2017.

Background:

The Fleet Division in the Environmental Services Department has an on-going requirement for ambulance, bus, fire, mobility, recreation, and sweeper parts and services in order to properly maintain the City fleet. REV RTC, Inc. DBA Hall-Mark RTC frequently provides the lowest quotes for these types of goods and services and the Fleet Division is requesting approval to use REV RTC, Inc. DBA Hall-Mark RTC for multiple purchases during Fiscal Year 2017 in a not to exceed amount of \$60,000. To date in Fiscal Year 2017 no awards have been made to REV RTC, Inc. DBA Hall-Mark RTC.

Spending amount over the past three years

2016-\$1,479
2015-\$0
2014-\$0

By approving the recommended motion, the Commission is recognizing that multiple small and unpredictable purchase decisions that are likely to occur over the course of the year will total over \$25,000. This amount of spending requires prior Commission approval under the City Code of Ordinances, Chapter 36, Section 36.03(B), *"Multiple Acquisitions From Vendor Exceeding Twenty-Five Thousand Dollars (\$25,000.00) in Any Fiscal Year"*.

City Attorney Review:

Approved as to form and legal sufficiency.

Finance Department Review:

Finance recommends approval.

Funding Source:

Funding is available from several operating expense accounts.