



Legislation Text

File #: 17-138, Version: 1

TO: Mayor and Commissioners
FROM: John Morgan, Director of Environmental Services
Theresa Webb, Chief Purchasing Officer
THROUGH: Chief Neal de Jesus, Interim City Manager
DATE: February 21, 2017

PRIOR APPROVAL OF FISCAL YEAR 2017 SPENDING LIMIT GREATER THAN \$25,000 WITH RECHTIEN INTERNATIONAL TRUCKS, INC.

Recommended Action:

Motion to Approve multiple acquisitions of less than \$25,000 each to Rechten International Trucks, Inc. for International truck parts and services in a total not-to-exceed amount of \$75,000 for Fiscal Year 2017.

Background:

The Fleet Division in the Environmental Services Department has an on-going requirement for International truck parts and services in order to properly maintain the City fleet of vehicles. Rechten International Trucks, Inc. frequently provides the lowest quotes for these types of services and the Fleet Division is requesting approval to use Rechten International Trucks, Inc. for multiple purchases during Fiscal Year 2017 in a not to exceed amount of \$75,000. To date in Fiscal Year 2017, Rechten International Trucks, Inc. has been awarded orders totaling \$10,241.79.

Spending amount over the past three years:

2016 - \$39,640.64
2015 - \$44,181.05
2014 - \$60,871.63

By approving the recommended motion, the Commission is recognizing that multiple small and unpredictable purchase decisions that are likely to occur over the course of the year will total over \$25,000. This amount of spending requires prior Commission approval under the City Code of Ordinances, Chapter 36, Section 36.03(B), *"Multiple Acquisitions From Vendor Exceeding Twenty-Five Thousand Dollars (\$25,000.00) in Any Fiscal Year"*.

City Attorney Review:

Approved as to form and legal sufficiency.

Finance Department Review:

Finance recommends approval.

Funding Source:

Funding is available from several operating expense accounts.