City of Delray Beach

Legislation Text

File #: 17-146, **Version:** 1

TO: **Mayor and Commissioners**
FROM: **John Morgan, Environmental Services Director**
THROUGH: **Chief Neal de Jesus, Interim City Manager**
DATE: **February 21, 2017**

PRIOR APPROVAL OF FISCAL YEAR 2017 SPENDING LIMIT GREATER THAN $25,000 WITH JCA VENTURES, INC. D/B/A ADVANCE TIRE SERVICES

Recommended Action:
Motion to Approve multiple acquisitions of less than $25,000 each to JCA Ventures, Inc. D/B/A Advance Tire Services for Commercial Tires, Wheel Refurbishing and other vehicle services in a total not-to-exceed amount of $35,000 for Fiscal Year 2017.

Background:
The Fleet Division in the Environmental Services Department is permanently requiring these types of parts and services in order to properly maintain its fleet.

JCA Ventures, Inc. D/B/A Advance Tire Services frequently provides the lowest quotes for these types of services and the Fleet Department is requesting approval to use JCA Ventures, Inc. DBA Advance Tire Services for multiple purchases during Fiscal Year 2017 in a not to exceed amount of $35,000. To date in Fiscal Year 2017, JCA Ventures, Inc. D/B/A Advance Tire Services has been awarded orders totaling $17,984.15.

Spending amout for the last three years:
2016 - $20,065.80
2015 - $24,557.51
2014 - $2,728.17

By approving the recommended motion, the Commission is recognizing that multiple small and unpredictable purchase decisions that are likely to occur over the course of the year will total over $25,000. This amount of spending requires prior Commission approval under the City Code of Ordinances, Chapter 36, Section 36.03(B), "*Multiple Acquisitions From Vendor Exceeding Twenty-Five Thousand Dollars ($25,000.00) in Any Fiscal Year*".

City Attorney Review:
Approved as to form and legal sufficiency.

Finance Department Review:
Finance recommends approval.

Funding Source:

Funding is available from several operating expense accounts.