



Legislation Text

File #: 17-238, Version: 1

TO: Mayor and Commissioners
FROM: Theresa Webb, Purchasing Department
THROUGH: Chief Neal de Jesus, Interim City Manager
DATE: March 30, 2017

AWARD OF AN AGREEMENT TO GREEN TEAM PLUMBING, LLC D/B/A GREENTeam SERVICE CORP. FOR PLUMBING MAINTENANCE AND REPAIR SERVICES

Recommended Action:

Motion to Award a two-year Agreement to Green Team Plumbing LLC dba Greenteam Service Corp. for Plumbing Maintenance and Repair Services in an annual amount not-to-exceed of \$75,000.

Background:

On December 6, 2016, the City advertised RFP No. 2017-019 for Plumbing Maintenance and Repair Services. One proposal was received from Green Team Plumbing LLC dba Greenteam Service Corp (Green Team). The proposal was evaluated based upon the criteria in the RFP. The selection committee conducted an interview with the firm and is recommending award to Green Team. Green Team submitted annual costs of \$65,155 based on the City's estimates in the RFP of plumbing services and parts requirements. Because repairs are unpredictable in nature, staff is requesting approval of \$75,000 to cover the estimated amount of \$65,155 plus a small contingency. The Agreement term is for two years with three, one-year options to renew. The City's spend for these services over the past three years is as follows.

FY14	\$28,000
FY15	\$38,000
FY16	\$85,000

This recommendation is in accordance with the City Code of Ordinances, Chapter 36, Section 36.02 (A)(2), *"Requests for Proposals, Requests for Qualifications and Requests for Letters of Interest"*.

City Attorney Review:

Approved as to form and legal sufficiency.

Finance Department Review:

Finance recommends approval.

Funding Source:

Funding will be provided from various operating and capital accounts in the approved FY 2017 budget.