



## Legislation Text

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File #: 17-264, Version: 1

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**TO:** Mayor and Commissioners  
**FROM:** John Morgan, Environmental Services Director  
**THROUGH:** Chief Neal de Jesus, Interim City Manager  
**DATE:** March 30, 2017

### AMENDMENT NO. 1 WITH UNITED STATES SERVICE INDUSTRIES, INC. FOR JANITORIAL SERVICES

#### **Recommended Action:**

Motion to Approve Amendment No. 1 with United States Service Industries, Inc. in an annual not-to-exceed amount of \$250,000 for janitorial services at City buildings.

#### **Background:**

On March 31, 2015 the City entered into an agreement with United States Service Industries (USSI) for janitorial services (RFP No. 2015-07). The Agreement is effective through March 30, 2017. The City and USSI have mutually agreed to exercise the first two-year renewal option. Amendment No. 1 will renew the Agreement through March 30, 2019 and expand the area of service to include Areas 1 and 2 (currently USSI services Areas 3 and 4). Additionally, the City wishes to perform a one-time deep cleaning and to increase the level of services for Areas 1 and 2 for specific facilities including City Hall, City Attorney's office and the Wellness Center and to add Day Porter Services and restroom cleaning at the Old School Square restrooms to ensure they are 'customer ready'. The annual costs for the renewal period for janitorial services for Areas 1 and 2 will be \$107,591, Areas 3 and 4 will be \$84,026, and OSS Garage Restrooms of \$44,501 for a total of \$236,117. Expenses for the past three years were FY 2014/2015 -- \$133,187 prior to current contracts; FY 2015/2016 -- \$162,771; FY 2016/2017 -- \$184,598 including increased janitorial services at OSS Garage Restrooms beginning in mid-December 2016. This represents an increase in annual service costs of \$51,519 to cover increased levels of service.

A contingency of \$13,883 is requested to allow the Departments to request additional cleaning services to cover unforeseen incidents such as roof leaks and plumbing failures.

This motion is in accordance with the City Code of Ordinances, Section 36.07 (A)(3), Termination, Extensions and *Renewals*.

#### **City Attorney Review:**

Approved as to form and legal sufficiency.

#### **Finance Department Review:**

Finance recommends approval.

#### **Funding Source:**

Funding is available from various departmental operating budgets of the appropriate fiscal years.