



Legislation Text

File #: 17-287, Version: 1

TO: Mayor and Commissioners
FROM: Theresa Webb, Chief Purchasing Officer
THROUGH: Chief Neal de Jesus, Interim City Manager
DATE: April 4, 2017

RETROACTIVE APPROVAL OF AMENDMENT NO. 1 WITH BALLARD PARTNERS, INC. FOR STATE LEGISLATIVE LOBBYIST SERVICES

Recommended Action:

Motion to retroactively approve Amendment No. 1 with Ballard Partners, Inc. in an annual not-to-exceed amount of \$45,000 through October 5, 2018.

Background:

On October 6, 2015, Commission approved an agreement with Ballard Partners, Inc. for State legislative lobbyist services effective October 6, 2015 to perform State legislative representation and related lobbyist support services to advance the City of Delray Beach's approved legislative plan.

The agreement approved was for an annual not-to-exceed amount of \$45,000 with a clause stating that the continuation of the Agreement beyond the end of any fiscal year shall be subject to both appropriate and availability of funds. For fiscal year 2016/2017, the City inadvertently appropriated \$15,000 for this service. In addition, the agreement inadvertently stated that all duties, obligations, and responsibilities of Ballard Partners shall be completed within thirty days of full contract execution by the City. However, Ballard Partners continued to provide services under the Agreement terms and conditions.

Amendment No. 1 will establish an Agreement term through October 5, 2018 in an annual not-to-exceed amount of \$45,000, and provide for three one-year renewal periods, subject to mutual acceptance by the City and Ballard Partners.

This recommendation complies with the City Code of Ordinances, Section 36.07 (A)(2), "*Extensions*".

City Attorney Review:

Approved as to form and legal sufficiency.

Finance Department Review:

Finance recommends approval.

Funding Source:

Funding is available from account number 001-1111-511.34-90 (General Fund: Other Contractual Services).