



Legislation Text

File #: 17-675, **Version:** 1

TO: Mayor and Commissioners
FROM: Caryn Gardner-Young, Assistant City Manager
THROUGH: Neal de Jesus, Interim City Manager
DATE: September 26, 2017

AWARD OF A FOUR YEAR AGREEMENT WITH HOME DEPOT U.S.A., INC., FOR MAINTENANCE, REPAIR, OPERATING SUPPLIES, AND SERVICES IN A NOT TO EXCEED ANNUAL AMOUNT OF \$200,000.

Recommended Action:

Motion to Approve the award of a four year agreement, with 5 one-year renewal options, with Home Depot U.S.A., Inc., for maintenance, repair, operating supplies, and related services utilizing the U.S. Communities Governmental Purchasing Alliance Cooperative Contract Serial 16154 (Solicitation 16154-RFP) in a not-to-exceed annual amount of \$200,000.

Background:

On January 11, 2017 Maricopa County, a political subdivision of the State of Arizona, awarded a contract to Home Depot U.S.A., Inc. on behalf of the U.S. Communities Government Purchasing Alliance effective from February 1, 2017 through December 31, 2021 with renewal options for five, one-year periods (Solicitation 16154-RFP).

U.S. Communities is a government purchasing cooperative that reduces the cost of goods and services by aggregating the purchasing power of public agencies nationwide. Third party audits are performed on all contracts as well as benchmarking analyses to ensure ongoing value.

The City utilizes a variety of supplies and related products for maintenance, repairs and operations and has been obtaining these products from the Home Depot store in Delray Beach. Under the Agreement, purchases at the Delray Beach Home Depot store will receive the U.S. Communities contracted pricing. The Agreement will be effective from September 7, 2017 through December 31, 2021.

Spend last three years with Home Depot U.S.A., Inc.:

FY 2015 - \$119,309

FY 2016 - \$120,797

FY 2017 - \$154,339 (from October 2016 - July 2017)

This recommendation complies with the City Code of Ordinances, Section 36 and City Policies and Procedures.

City Attorney Review:

Approved as to form and legal sufficiency.

Finance Department Review:

Finance recommends approval.

Funding Source:

Funding in the amount not to exceed \$200,000 per fiscal year will be available from several building maintenance and repair accounts.

Timing of Request:

It is critical to the City to buy these types of materials for maintenance, repairs and operating supplies.