



Legislation Text

File #: 17-809, **Version:** 1

TO: Mayor and Commissioners
FROM: Marjorie G. Craig, P.E., Utilities Department Director
THROUGH: Mark R. Lauzier, City Manager
DATE: November 7, 2017

APPROVAL OF AN AGREEMENT WITH ODYSSEY MANUFACTURING CO. FOR BULK SODIUM HYPOCHLORITE FOR THE WATER TREATMENT PLANT OPERATIONS USING THE PALM BEACH COUNTY CONTRACT.

Recommended Action:

Motion to approve an agreement with Odyssey Manufacturing Co. (Odyssey) for the purchase and delivery of bulk sodium hypochlorite for use at the City of Delray Beach's (City) water treatment plant in the production of potable water, in an annual not to exceed amount of \$350,000, using the Palm Beach County (County) contract, subject to annual renewals by the County.

Background:

Sodium Hypochlorite (bleach) is used as a disinfectant in the water treatment process.

In 2013, City Commission approved an award to Odyssey using the City of Eustis' (Eustis) existing contract. The Eustis' contract had a term of three years, through June 21, 2016, and provided sodium hypochlorite at a unit price of \$0.74/gallon.

In June 7, 2016, City Commission approved an award to Odyssey using the City of Sanibel's (Sanibel) existing contract. Eustis' contract was expiring and Eustis also used Sanibel's contract to extend their contracted price. Sanibel's contract has a term of three years, through May 11, 2019, and provides sodium hypochlorite at a unit price of \$0.74/gallon.

The City became aware of a lower price for the same product and vendor, through Palm Beach County (County), and initiated a request to use the County's contract. The County's bid for sodium hypochlorite services originated in July 2016, and resulting in an award to Odyssey for the purchase and delivery of sodium hypochlorite at a unit price of \$0.54/gallon, for a term of one year, through September 19, 2017 with four one-year renewal options. The County exercised the first year renewal option, extending its agreement to September 19, 2018. Odyssey agreed to extend the County's contract terms to the City.

During all related contract periods, Odyssey has provided a quality product and met required delivery schedules for the City.

The recommendation for award using another governmental entities' contract is in compliance with the Code of Ordinances, Section 36.02, "Purchasing Policies and Procedures Manual. Formal ITB

and RFP process". The vendor has submitted a lowest pricing letter.

City Attorney Review:

Approved as to form and legal sufficiency.

Finance Department Review:

Finance recommends approval.

Funding Source:

Funding is available from account number 441-36-259-536-52-30 (Operating Supplies Chemicals - Water Treatment and Storage).