



Legislation Text

File #: 18-112, Version: 1

TO: Mayor and Commissioners
FROM: Neal de Jesus, Fire Chief and
Jeffrey Goldman, Police Chief
THROUGH: Mark R. Lauzier, City Manager
DATE: March 6, 2018

TERMINATION OF TWO AGREEMENTS WITH SEACOAST EMBROIDERY, INC. DBA SEACOAST UNIFORMS AND APPROVAL OF AN AGREEMENT WITH GALLS, LLC FOR PUBLIC SAFETY PERSONNEL UNIFORMS AND EQUIPMENT UTILIZING THE BROWARD SHERIFF'S OFFICE CONTRACT NO. 14036AG

Recommended Action:

Motion to terminate Contract Nos. 2016-012 and 2016-020 with Seacoast Embroidery, Inc. dba Seacoast Uniforms, to approve an Agreement with Galls, LLC for public safety uniforms and equipment in an annual amount not-to-exceed \$315,000 utilizing the Broward Sheriff's Office Contract No. 14036AG.

Background:

In December 2015, City of Delray Beach (City) Commission approved the award of two contracts with Seacoast Embroidery, Inc. dba Seacoast Uniforms. Language in Section 14 of Contract No. 2016-020 and Section 15 of Contract No. 2016-012 allows for contract cancellation by giving written notice to the Contractor thirty (30) days prior to the effective date of such cancellation. Under the terms of each Contract, the contractor will be paid for all goods properly provided and services properly performed under the Contract through the termination date. Thirty-day written notice of termination for each contract was sent to the Contractor via email and US Mail on February 7, 2018.

To ensure the Police and Fire Departments have continuous supply of uniforms and equipment, staff recommends entering into a piggyback agreement (Agreement) with Galls, LLC (Galls) via Contract No. 14036AG with the Broward Sheriff's Office. Contract No. 14036AG is valid through August 16, 2018 with five, one-year renewal options. Upon proper execution by the Broward Sheriff's Office of any options to renew, the City's Agreement will automatically renew pursuant to the same terms, conditions and pricing.

This Agreement will enable the City's Police and Fire-Rescue Departments to purchase uniforms for their personnel, including but not limited to administration staff, police officers, fire captains, and fire chiefs, at contracted prices. It also enables these departments to be able to purchase uniform equipment, such as handcuffs, utility belts, vests, patches, and shoes, at contracted prices.

The request is for an annual not-to-exceed contract value of \$315,000. The Fire-Rescue Department anticipates an annual spend of approximately \$165,000.00 on uniforms and equipment, based on their fiscal year 2017/2018 budget; a detailed breakdown by division is below.

Administration	\$5,520
Operations	\$122,970
FLS	\$4,730
Ocean Rescue	\$17,710
Highland Beach	\$10,500

The Police Department anticipates an annual spend of approximately \$150,000 on uniforms and equipment. This amount is based on the prior agreement amount of \$110,000 (with Seacoast Embroidery entered into in 2015) plus \$40,000 to account for the increased number of new hires since the 2015 agreement, as well as to purchase additional items carried by Galls that are currently purchased from other vendors.

This motion is in accordance with the Code of Ordinances Chapter 36, Commission Approval Required; and City's Policies and Procedures Manual, Accessing Contracts from Other Government Agencies and Not-for-Profit Organizations; and City's Policies and Procedures Manual, Monitoring and Reporting Vendor Performance.

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

Funding is available from the following sources:

Fire-Rescue Department -

- 001-22-000-522.52-33 - Operating Supplies Uniform / Linen Service (Administration)
- 001-22-150-526.52-33 - Operating Supplies Uniform / Linen Service (Operations)
- 001-22-170-522.52-33 - Operating Supplies Uniform / Linen Service (FLS)
- 001-22-180-522.52-33 - Operating Supplies Uniform / Linen Service (Ocean Rescue)
- 001-22-190-522.52-33 - Operating Supplies Uniform / Linen Service (Highland Beach)

Police Department -

- 001-21-110-521.52-33 - Operating Supplies Uniform / Linen Service (Special Services)
- 001-21-150-521.52-33 - Operating Supplies Uniform / Linen Service (Field Operations)
- 001-21-110-521.52-27 - Operating Supplies / Equipment < \$5,000 accounts (Special Services)
- 001-21-150-521.52-27 - Operating Supplies / Equipment < \$5,000 accounts (Field Operations)