Legislation Text

File #: 19-089, **Version:** 1

TO: **Mayor and Commissioners**
FROM: **Michael Coleman, Director, Neighborhood & Community Services**
THROUGH: **Mark R. Lauzier, City Manager**
DATE: **February 12, 2019**

REVISIONS TO THE GENERAL RULES OF PROCEDURE: CODE ENFORCEMENT BOARD

Recommended Action:
Motion to approve revisions made by the Code Enforcement Board to their General Rules of Procedure.

Background:
On January 10, 2019, the Code Enforcement Board made the following changes to their General Rules of Procedure:

1. A change has been made to the date Code Enforcement Board Hearings are held. Hearings will now be held on the second Thursday of each month. Previously, hearings were held on the second Tuesday of every month.

2. The City Manager or his/ her designee can now call Special Hearings of the Board. The Chairman is no longer able to call for a Special Hearing.

3. The previous Rules and Procedures had itemized rules on how to run a Quasi-Judicial hearing. The Amended Rules and Procedures have adopted the City of Delray Beach Procedures for Quasi-Judicial Hearings adopted by the City Commission on March 17, 2017.

City Attorney Review:
Approved as to form and legal sufficiency.

Funding Source/Financial Impact:
Not applicable.

Timing of Request:
There is no time sensitivity for this item.