City of Delray Beach

Legislation Text

File #: 19-125, **Version:** 1

TO: **Mayor and Commissioners**
FROM: **Susan Goebel-Canning, Public Works Director**
THROUGH: **Chief Neal de Jesus, Interim City Manager**
DATE: **March 12, 2019**

APPROVAL OF AMENDMENT NO. 2 WITH UNITED STATES SERVICE, INC FOR JANITORIAL SERVICES FOR AN ADDITIONAL NINETY (90) DAYS FROM MARCH 30, 2019 - $66,392

Recommended Action:
Motion to approve Amendment No. 2, with United States Service, Incorporated (USSI) to extend the agreement for up to an additonal ninety (90) days for Janitorial Services in an amount not-to-exceed $66,392.

Background:
On March 31, 2015, an Agreement was awarded to United States Service, Incorporated (USSI) to provide a full range of Janitorial Services to a variety of City of Delray Beach (City) facilities through March 30, 2017. The Agreement included one renewal option for an additional two-year period. The final Agreemet term will expire on March 30, 2019 with no remaining options to renew.

The City is requesting an extension for up to an additional ninety (90) days to allow the City time to complete the solicatation process for a new agreement for these services. The current vendor has agreed to this extension under the same terms and conditons.

Staff recommends extending the contract, under the same terms and conditions, for ninety (90) days ending June 28, 2019 in an not-to-exceed amount of $66,392. This extension allows the City time to pursue competititve bids for a new contract.

This motion is in accordance with the City Code of Ordinances, Section 36 and City Policies and Procedures, Change Orders and Amendments.

City Attorney Review:
Approved as to form and legal sufficiency.

Funding Source/Financial Impact:
Funding will be available from account number 001-41-350-519.34-15 (Other Contractual Services Janitorial Services).

Timing of Request:
This issue is very time sensitive in order to provide the required services without interruption.